

**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION / AGENDA WEDNESDAY, JULY 16, 2014
LOCATION: Wasco County Courthouse, Room #302
511 Washington Street, The Dalles, OR 97058**

Public Comment: Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments to five minutes, unless extended by the Chair.

Departments: Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

NOTE: With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. **Meetings are ADA accessible.** For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900.

1:00 p.m.

CALL TO ORDER

Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board.

- Corrections or Additions to the Agenda
- Administrative Officer - Tyler Stone: Comments
- [Discussion Items](#) (Items of general Commission discussion, not otherwise listed on the Agenda) [Away Meetings](#), [USDA Weed Control Agreement](#), [Treasurer's Report](#)
- [Consent Agenda](#) (Items of a routine nature: minutes, documents, items previously discussed.) [Minutes: 7.2.2014 Regular Session](#)

1:30 p.m. [VSO Quarterly Report & Funding Application](#) – Russell Jones

1:45 p.m. [Agreement #9770 Amendment 3 w/Budget Adjustment](#) – Molly Rogers/Monica Morris

2:00 p.m. [Enterprise Zone Payment Agreement CGCC](#)

2:10 p.m. [MCEDD IGA](#) – Amanda Hoey

2:20 p.m. [Codes Compliance Position](#) – John Roberts

Meeting will reconvene in Maupin City Park Community Building, 208 Bakeoven Road

5:30 p.m. [Public Hearing on the Formation of a Road Service District](#)

[Executive Session](#) – Under ORS 192.660(2)(d) to conduct deliberations with person(s) designated by the governing body to carry on labor negotiations.

**NEW / OLD BUSINESS
COMMISSION CALL / REPORTS
ADJOURN**



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JULY 16, 2014

PRESENT: Scott Hege, Commission Chair
Rod Runyon, County Commissioner
Steve Kramer, County Commissioner
Tyler Stone, Administrative Officer
STAFF: Kathy White, Executive Assistant

At 9:00 a.m. Chair Hege opened the Regular Session of the Board of Commissioners with the Pledge of Allegiance.

Public Comment – Road District

Mike Bertrand asked if the Board had voted on the letter he sent to them regarding his idea to have Google help fund the pool complex being built in The Dalles. Chair Hege explained that the Board does not vote on letters but can come to a consensus to take action. He stated that he has drafted a letter to Google to be sent to them along with Mr. Bertrand's letter. Mr. Bertrand announced that he has also been in contact with the Governor's office regarding this idea.

Mr. Bertrand asked why the Board did not take action to vote on the proposed Road District. Chair Hege replied that the RAC has recommended a Road District to fund the maintenance of Wasco County Roads. Commissioner Runyon explained that while the Board has the authority to form a taxing district, they do not have the authority to fund it; that must be taken to a vote of the citizens. He said that the Board is moving forward with the process of bringing it to a vote based on the

WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JULY 16, 2014
PAGE 2

recommendation of a 10-member Roads Advisory Committee.

Mr. Bertrand stated that he does not believe there is a lot of support for the district and asked what the Board will do should the district fail. Chair Hege said that in part will depend upon the vote. If the vote is close they may continue to explore that option; if it fails miserably, they will have to look at other solutions.

Mr. Bertrand pointed out that the lower the property taxes are the greater the potential for economic development. He observed that if the Board has any hope of passing the district, they will have to sell it to the voters. Chair Hege responded that there is a plan to do outreach. He added that as a Board, they cannot support or oppose measures such as this. Mr. Bertrand expressed his appreciation for the Boards' cooperation and straightforward approach.

Chair Hege acknowledged the presence of AOC Executive Director Mike McArthur. Mr. McArthur said he was just here to observe; he likes to attend County Board meetings around the state. He stated that he has just returned from the NACo conference where he learned that there is a push to use off shore oil revenue to replace SRS, Land & Water and PILT funding. He said that it may not happen until next year and therefore there is support for a one-year extension of SRS, hopefully at current levels.

Mr. McArthur said they are looking for a 10-year commitment for payments. Chair Hege said that obviously Wasco County would support such legislation and asked Mr. McArthur to keep them informed as to what they could do to help.

Mr. McArthur went on to say that funding roads is a major AOC initiative. They are currently working on a package to go before the 2015 legislature for a gas tax increase. He observed that Oregon is the cheapest state in the country in which to own a car – there is room in title and registration to increase fees to generate more revenue for roads. He stated that there is also a discussion regarding the current distribution of those funds. He reminded everyone that it is illegal to use general funds tax dollars for roads.

Chair Hege commented that he does not think anyone would argue with roads being the County's biggest issue but it will be a hard sell to increase property taxes. Mr. McArthur said that Wasco County is not alone in that; it is statewide. He stated that the package will be targeted to operations and maintenance.

Commissioner Runyon asked Mr. McArthur to comment on Waters of the US legislation. Commissioner Runyon observed along with the Waters of the US legislation as many as 10 more species are being considered for the endangered specie list. Mr. McArthur stated that what EPA says about the legislation is different than reality. He said that NACo is taking an aggressive lead in mitigating the impact and trying to stop it altogether.

Mr. McArthur replied that they are beginning to feel some of these same issues in southeastern states. Ryan Yates is the leader of a coalition to reform the endangered species act. They are working to put together legislation that would pass.

Discussion Item – USDA Forest Service Weed Control Agreement

Public Works Director Marty Matherly introduced Linda Cartwright from the Forest Service. She explained that the agreement with Wasco County is to provide noxious weed treatment mostly in the Barlow District with some in the Hood River District. She explained that the State is responsible for administering weed control throughout the state. This agreement modification is an annual step to add funding for the program with much of the money coming from the SRS program. Mr. Matherly interjected that that is the Title II and Title III funding decision the Board makes each year. Ms. Cartwright noted that this has been a great program for the Forest Service as well as their neighbors – we have to work together to control invasive species.

Chair Hege pointed out that the modification mentions matching funds and asked why the County would be providing matching funds for a State program. Ms. Cartwright explained that if the weeds are not controlled in the forest they will invade neighboring properties. She added that the match is usually not money but labor; for instance, Wasco County's Weed Department also does ODOT work that benefits the Forest Service. She stated that the Forest Service's match is monitoring the work on the ground and developing the agreement.

{{{Commissioner Kramer moved to approve US Forest Service Grant/Agreement #11-PA-11060600-009. Commissioner Runyon seconded the motion which passed unanimously.}}}

Agenda Item – VSO Quarterly Report and Annual Funding Application

Veterans Service Officer Russell Jones reviewed his report included in the Board Packet. Mr. Stone pointed out that the VSO has exceeded their goal by 25%. Mr. Jones reported that his office has received a roster of names and addresses (RONA) for Wasco County veterans currently receiving benefits. They plan to use that list to do further outreach.

Mr. Jones went on to say that some of the figures included in his state funding application have changed. He will be unable to complete the application until the Finance Director returns to provide the information necessary to complete the application. He added that the deadline for submission is August 15th.

*****The Board was in consensus to postpone a decision on the VSO annual funding application until the August 6th Board Session.*****

Mr. Jones reported that his office has received calls from the Warm Springs Tribe asking for assistance with their veterans' issues. He and Intake Coordinator Patrick Wilbern traveled to the reservation to meet with leaders there who reported that they have not been pleased with the service they have received from their current agency. Mr. Jones said they left their contact information with many people there and are looking to enter into a contract for services.

Commissioner Runyon asked what will happen to service at the office if they take on that extra load. Mr. Jones said that there are already 21 Warm Spring Tribe names on the RONA list. He said that last year tribal elders contacted ODVA for assistance; his office is trying to work out a way to provide that assistance.

Commissioner Kramer asked how having Mr. Wilbern in the office full-time is working out. Mr. Jones replied that Mr. Wilbern is a great help and is doing what he has always done but is able to do more of it. He reported that they are making headway in getting caught up. He stated that prior to Mr. Wilbern being full-time they had over 200 pending files and are down to 178. The goal is to have pending files waiting on anything but Wasco County VSO attention.

Discussion List – Treasurer's Report

There were no comments regarding the monthly Treasurer's report.

Discussion List – Away Meetings

Commissioner Kramer stated that it is his opinion that meetings outside their regular venue should be information gathering in nature – town hall meetings rather than meetings at which they conduct business. Chair Hege said he would not want to preclude the possibility of conducting Board business at an away meeting. Commissioner Kramer concurred, however, he believes business at an away meeting should be the exception rather than the rule.

Commissioner Runyon stated that he likes the split meeting idea such as what they are doing today where business is conducted at the Court House in the afternoon and the away meeting is topical. Mr. Stone added that he thinks what is important is that they get out to other parts of the County. He said that away meetings might be an opportunity to conduct work sessions.

Chair Hege asked Mr. McArthur if he has seen this in other Oregon counties. Mr. McArthur responded that he has, especially when there are joint meetings between a city and the county.

Commissioner Runyon said that a serious effort should be made to have a local presentation when conducting away meetings.

Chair Hege asked if everyone supported the dates proposed in Ms. White's Board Packet memo.

*****The Board was in consensus to move forward with away meetings as proposed in Ms. White's packet memo and that she connect with local leaders to determine an agenda for each away meeting.*****

Agenda Item – Agreement 9770 Amendment 3 with Corresponding Budget Adjustment

Brief discussion ensued regarding the agreement amendment. Two other 9770 amendments for funding have been presented to the Board by Youth Services Director Molly Rogers in the last two months. Although Ms. Rogers had not yet arrived, the Board was comfortable that they were already familiar with the agreement and could take action without further presentation.

{{{Commissioner Kramer moved to approve Resolution #14-021 accepting and appropriating unanticipated Healthy Families Oregon Funds in the amount of \$85,773 during Fiscal year 2014-2014. Commissioner Runyon seconded the motion which passed unanimously.}}}

{{{Commissioner Kramer moved to approve State of Oregon Intergovernmental Contract #9770 for Professional Services Amendment #3. Commissioner Runyon seconded the motion which passed unanimously.}}}

Agenda Item – CGCC Enterprise Zone Agreement

Mr. Stone explained that this agreement is associated with the first Design LLC (Google) enterprise zone agreement. He explained that there was not an agreement in the past for this funding but last year it was determined that the funding distribution should be reviewed annually. Last year CGCC agreed to the funding at \$75,000 for this year; a year from now the discussion will be reopened.

Commissioner Runyon emphasized the importance of the annual review, reminding everyone that for the first 7 years of the enterprise zone there had been no review of the distribution. The agreement ensures that the funding is reviewed that the application of the funds is done within the enterprise zone area.

Commissioner Kramer announced that his wife is employed by CGCC but there is not a conflict regarding this agreement.

{{{Commissioner Runyon moved to approve Intergovernmental Agreement between City of The Dalles, Wasco County and the Columbia Gorge Community College Concerning Distribution and Use of Fees Paid Pursuant to Enterprise Zone Tax Abatement Agreement Executed in May 2005 for Fiscal Year 2014-2015. Chair Hege seconded the motion which passed unanimously.}}}

Agenda Item – MCEDD Agreement

Carrie Pipinich explained that the IGA is the same as last year's - same scope of work and level of service. She said that the IGA provides MCEDD funding for support of the Wasco County Economic Development Commission and to promote economic development in Wasco County. She reminded the Board that at their last presentation to the Board, MCEDD had asked for direction from the Board of Commissioners; the Board had indicated that they were happy with the current work

being done.

{{{Commissioner Kramer moved to approve the Intergovernmental Agreement between Wasco County and the Mid-Columbia Economic Development District. Commissioner Runyon seconded the motion which passed unanimously.}}}

Department Heads – Youth Services

Youth Service Director Molly Rogers explained that 9770 Amendment 3 is funding that passes through to the Next Door for the Home Visiting program.

Ms. Rogers reported that dental is coming on to the CCO; non-emergency medical transportation will be next. MCCOG will be the medical transport provider. MCCOG has upgraded their software to be HIPPA compliant. The new software should also be able to provide data to the CCO regarding costs. Chair Hege welcomed that news as it is currently estimated at a flat cost of \$53 per segment traveled no matter how long the segment is.

Ms. Rogers said she would like to see more technology employed in the Link program. The current process for purchasing Link tickets is cumbersome for a government agency; if MCCOG accepted credit cards, they could streamline the process significantly. Mr. Stone said it would be even more efficient if tickets could be purchased and stored electronically which would eliminate the possibility of the teen clients losing or damaging the tickets between issuance and usage.

Ms. Rogers went on to report that the Next Door (NDI) has added Wasco County to their proposal to the youth Development Council. However, the appeals process has been shortened which is concerning – there are four times the requests as there is funding. There is a lack of clear and accurate communications from the Youth Development Council. She stated that while the ELC went from 36 contracts to 16 contracts, the YDC has gone from 36 contracts to over 200 contracts. She said she will be working closely with NDI through the process.

Agenda Item – Codes Compliance Position

Planning Director John Roberts explained that code compliance is a very time consuming process. Since the position has been vacant, the work has been spread out among staff with 75% of his time going to codes compliance over the last 3 weeks. A

WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JULY 16, 2014
PAGE 8

new codes compliance officer, Joe Ramirez, will start work on July 28th and they have an eye on streamlining the work. Toward that end, they would like to have no more anonymous code compliance complaints. If they can free up some of his time, they can use him for some administrative duties.

Mr. Roberts went on to outline his department's plan to amend the planning code. He explained that while other counties amend their code every other year, Wasco County does not have funding for that. He said that they will have to put in some extra time to update the code which is important to the preservation of property value and increasing the tax base in the County.

Commissioner Runyon asked if there is a possibility of the City's Code Compliance Officer working in conjunction with the County's Code Compliance Officer to find some efficiency. Mr. Roberts explained that there are distinct jurisdictional boundaries. In the unincorporated areas there is some cross-over but that is a limited area. He went on to say that about 50% of the County complaints concern illegal structures and about 40% are solid waste complaints.

Chair Hege suggested contracting some of the work out. Mr. Stone interjected that while we can contract for services, the nature of the work is that cases span a long period of time which makes contracting less feasible. He suggested that we might explore turning over codes compliance responsibility to the City for the urban growth areas.

Mr. Stone redirected the Board's attention to Mr. Roberts' request to eliminate anonymous complaints. He stated that previous Boards wanted it to be anonymous. He pointed out that some percentage of anonymous complaints are mean spirited; the complainant's only intent is to cause trouble.

Commissioner Runyon reported that the last Codes Compliance Officer had told him that she was usually able to determine the identity of the complainant. He suggested that names could be required but withheld until the conclusion of the case. Mr. Roberts responded that while they withhold the name from the subject of the complaint, complaints are public record – requiring signed complaints will encourage people to attempt to work out issues with their neighbors prior to filing a complaint.

Chair Hege observed that if you make people confront their neighbors, they won't. He stated that he believes requiring signatures will work against getting the County

cleaned up. Mr. Roberts said that this is a policy discussion for the Board.

Mr. Roberts said that he would like to keep their temporary office specialist, Nate Fleming, for a longer period of time. He explained that while he has money in his budget to pay salary, there is a 600 hour cap before PERS must begin which increases the cost. Mr. Roberts stated that Mr. Fleming is scanning in building permits from the 1970's and 80's which creates more clear records and allows a higher approval rate for new applications.

Mr. Stone replied that he will work with Mr. Roberts and Finance Director Monica Morris try to find a solution; he cautioned they may face some budget issues.

Consent Agenda – 7.2.2014 Minutes

{{{Commissioner Kramer moved to approve the Consent Agenda.
Commissioner Runyon seconded the motion which passed unanimously.}}}

Commission Call

Commissioner Kramer noted that the application process for the Wolf Committee closes on Friday.

Commissioner Runyon reported that the Fair Grounds received some unexpected revenue due to fire fighters staying there while fighting an area fire. He stated that he had a good experience working with them.

Chair Hege recessed the session at 2:52 p.m.

The session reconvened at 5:30 p.m. in the Maupin City Park Community Building.

Public Hearing – Proposed Road District

Chair Hege opened the public hearing and explained the process to be followed at the hearing: 1) Staff Report 2) Questions 3) Testimony. Chair Hege explained that if anyone had a question during the staff presentation, he would be happy to take that question during the staff report.

Public Works Director Marty Matherly explained that the Wasco County Roads Advisory Committee (RAC) had been working on this issue for over 18 months, making many public presentations during that time to educate the public and gather

feedback. He stated that this is their fourth time in Maupin. He introduced Chuck Covert, Chair of the Wasco County Roads Advisory Committee.

Mr. Covert observed that everyone on the RAC had received a thorough education on the Wasco County road system which is made up of 400 miles of gravel road and 300 miles of asphalt road. He stated that a fact sheet is available on the table near the entrance; for further information citizens can access the Feasibility Report on the front page of the County website.

Mr. Covert reviewed the history of funding for roads explaining that the Road Department has been downsized by over 50% in the last seven years in response to decreased funding. He stated that there are limited options for bridging the funding gap which is estimated to be \$1.6 million to fund maintenance of the existing road system.

A member of the public asked why Mosier and the City of The Dalles had opted out of the proposed Road District. Mr. Covert responded that the City of The Dalles had concerns around the effect of compression on their existing taxing districts, most especially the Fire District. While The Dalles also faces challenges in funding the maintenance of their city streets, they have chosen to pursue an increase in the City gas tax – doubling it from 3¢ to 6¢ per gallon.

Another member of the public commented that in a Road District, only the landowners will pay for the maintenance of the county roads when everyone uses them. Mr. Covert responded that rural residents cannot get product to their customers or access their own property without a reliable road system. He said he is open to other solutions not yet considered.

A member of the public asked why the city can raise their gas tax and the county cannot. Mr. Covert explained that there are few gas stations outside of The Dalles – not enough to generate the necessary revenue.

Lanny Metteer, a citizen of Antelope, stated that he believes the real problem is that the federal government is not paying property taxes on the lands they control within the county. He suggested that the federal government should be paying those taxes.

Mr. Covert explained that most people do not realize that their property taxes do not fund roads. Road departments have been supported through vehicle registration,

WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JULY 16, 2014
PAGE 11

state fuel sales tax along with timber receipts which were drastically reduced by EPA regulations that drove most logging out of Oregon forests.

A member of the public asked what percentage of the County is owned by the federal government. Commissioner Kramer estimated between 17 and 23% of the county is USDA forest ground. The citizen noted that if the federal government paid for their land, the tax could be dropped. Mr. Covert noted that the District tax rate can be reduced by the Board of Commissioners in response to any new road funding that is received in the future.

A member of the public stated that he does not feel good about paying money to provide access to the national forest that is accessed by people who do not live in the County. Mr. Covert stated that the Committee explored a fee for road usage but found that collection and administration would be difficult.

A member of the public asked why they didn't make it a county-wide district where everyone pays, not just the rural property owners. Mr. Covert explained that the incorporated cities within the County have the option of not participating. Chair Hege echoed Mr. Covert saying that it is state law that the cities have to opt into a taxing district.

A member of the public asked if they had considered phasing in the tax rate. Commissioner Kramer replied that once set, the tax rate can be lowered by the Board of Commissioners but can only be raised by a vote of the electorate. Mr. Matherly added that the Board is holding this hearing to listen to the opinions of County residents. He explained that the Board has the authority to not collect the taxes and can consider the rate on an annual basis as long as they do not exceed the maximum rate voted in by the citizens of the County. Chair Hege clarified that it is actually not the Board alone but it is the Board in conjunction with three other members of the Wasco County Budget Committee who set the rate annually anywhere from zero to the maximum set by the electorate.

A member of the public asked who would be voting on the proposed Road District. Mr. Covert replied that citizens of the municipalities that did not opt into the proposed Road District would not be voting; all other registered voters in Wasco County would have the opportunity to cast their vote.

A member of the public asked on what the money would be spent. Mr. Covert

replied that as funds dwindle, more would be put toward maintenance. He explained that the Road Department has been purchasing surplus equipment to reduce costs; it is used but is in better condition than what they had. He said that he cannot guarantee that they will not use some of the funds for new equipment but pointed out that the Board of Commissioners oversees purchases. Mr. Matherly added that safe equipment and skilled employees are essential to the work that needs to be done. He stated that there will not be money to buy a fleet of new equipment, but that equipment will have to be replaced over time.

Mike Davis of Tygh Valley asked if the Committee had considered a mix of revenue sources to fill the funding gap – perhaps an increase in vehicle registration and gas tax along with a Road District. He commented that he believes roads are critical to our economic success but there should be thoughtful spending – he trusts the Commissioners to do that.

Mr. Covert responded that they had talked about multiple avenues; vehicle registration is easy as it is administered by the State but it will not generate nearly enough revenue and some of the funding will go to cities. He stated that trying to charge a tariff is difficult and will bring collection and administration costs with it.

A member of the public asked how much Wasco County gets from the State gas tax. Mr. Matherly replied that Wasco County receives approximately \$1.8 million from the State as a result of the gas tax, vehicle registration, and licensing and title fees.

A member of the public observed that the more populous states in the eastern part of the United States will not understand why we need SRS funds. He noted that as the price of gas has soared consumption has decreased so that funding through fuel taxes has remained stagnant or declined while the cost to maintain roads has increased. He said we have to find a way to invest in infrastructure or we will go back to gravel.

A member of the public reminded the Board that there is a 25,000 acre fire in the area and many residents are fighting that fire. She asked if there could be a continuance of the hearing to a future date when more people could attend. Chair Hege responded that there will be one more hearing in the northern portion of the County. He pointed out that the citizens do not have to attend a public hearing to voice their opinions and concerns – the Board is always available by phone and through email; contact information is available on the County website.

A member of the public asked if we are still getting SRS funding. Mr. Covert replied that the County used to receive \$2 million and last year received several hundred thousand dollars. He added that the County has been notified that the funding will not be available next year. Actual timber receipts are down to \$135,000.

A member of the public asked what has been cut other than personnel. Mr. Matherly replied that they have stopped adding to the emergency road fund and reduced road maintenance to 15 miles per year. He added that there is a plan to get by for a little while but it is not enough to maintain the current road system.

A member of the public asked how much is available in the emergency fund and beginning fund balance. Chair Hege replied that there is \$6.7 million. He added that the beginning fund balance is used to keep work going but will dwindle quickly if used as the sole source to bridge the funding gap. He stated that the emergency fund is for emergencies. Mr. Matherly said that the \$2.7 million in the emergency fund is not a lot – in 1995 and 1996 there were two emergencies that cost \$3 million combined.

A member of the public noted that many of the residents of southern Wasco County are on fixed incomes and cannot absorb a significant increase in taxes.

A member of the public asked how much of the Road District tax would go to the City of The Dalles. Mr. Covert replied that since they did not opt into the proposed District, The Dalles would not receive any of the taxes. He added that Maupin, having opted into the proposed District, would receive a percentage for their city streets. Maupin City Councilman Frank Kay stated that Maupin would receive approximately \$80,000 for city streets.

Further discussion ensued as to the calculation used to determine how much would be collected and disbursed.

Sherry Holliday pointed out that compression is a factor in Maupin but is minimal compared to what would be gained through the proposed Road District. She observed that Maupin is facing significant challenges maintaining city streets.

A member of the public asked how much it cost to maintain the current road system in a normal year. Mr. Matherly replied that the actual cost in 2013 was \$3.2 million.

Chair Hege ended the question period and asked for testimony.

Merle Hlavka of Pine Hollow stated that if a Road District is established, he would expect taxes to be offset by grants or other road funding that is secured by the County.

Jack Archer of Pine Hollow said that many residents of Pine Hollow are on fixed incomes. He stated that the proposed tax is extremely high and will make it difficult for many residents to live. He suggested they find another way to fund the roads.

Jerry Paulson of Juniper Flat said that he understands the need to maintain the road and that no one wants to pay higher taxes. He stated that he does not agree with allowing the cities to opt out of the District which creates a situation where the rural residents are supporting the roads used by all County residents. He said the Board should look at a combination of revenue sources so the burden is spread among everyone in the County.

Larry Ashley of Maupin said that rural residents will not get their money's worth for the taxes. He said the rural residents do not get enough service as it is, especially in Antelope. He stated that most are not in favor of the Road District; The Dalles opted out and Maupin gets their money back which means the rural landowners are paying even though they are not the biggest users of the road system. He pointed out that there is only one person serving in South County.

Mr. Matherly said that employees are often moved to where the work is; he has no plan to reduce services unless they cannot secure replacement funding.

Vicki Ashley noted that landowners will pay but not renters. Mr. Covert responded that rent could go up due to higher taxes.

Mike Davis of Tygh Valley suggested that the burden be spread more equitably. He said that the rural areas are the poorer part of the County and it is unreasonable to expect them to bear the burden alone. He said they need to look at this issue more creatively.

Debra Holbrook of Shaniko observed that tourism dollars are important to Shaniko and Maupin and asked if there is a way to tap into the State tourism dollars. She stated that you do not have to be older to be on a fixed income. She added that school buses, kids and medical transportation use the County roads which are critical.

WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JULY 16, 2014
PAGE 15

She said she would be willing to pay her share; we have to take care of each other.

Lanny Metteer of Antelope said that government may be trying to spend more than the citizens can afford. He stated that we need to live within our means and that the federal government needs to pay taxes on their holdings. In the meantime, he suggested that roads can go back to gravel which will cut down on the weeds and troublemakers coming into the area. He added that maintenance should be concentrated on bridges and culverts; agricultural producers will figure out how to get their product to town.

Anna Nolan of Pine Hollow said that she lives on a fixed income and she believes the politicians should do the same with public funds. She said she will have to diminish her lifestyle to pay higher taxes.

Chair Hege pointed out that the Board does not have the authority to impose the tax; it must be voted on by the electorate.

Goldie Roberts of Shaniko asked how many miles of County roads are located in The Dalles. Mr. Matherly replied that there are 15 miles of County roads in the City of The Dalles. Chair Hege stated that the County continues to work to transfer those roads to the City.

Rob Miles of the Imperial River Company and Ranch agreed with Mike Davis' comments – while the money has to come from somewhere, \$2.03 per \$1,000 is significant and it needs to be distributed more equitably. He observed that the large landowners are going to pay a disproportionate amount. He suggested looking at half that amount and seeking other sources to make up the difference. He said there is over 100 miles of private road on the Imperial River Ranch which they must self-maintain.

Bob Larsell of Maupin said that if the roads go to gravel it will create a lot of wear and tear on private vehicles. He added that a \$2.03 tax increase will put him out of business.

Vicki Ashley asked why not impose a county sales tax. Councilman Kay said that Oregon is trying to fund everything with property taxes since Oregon does not have a sales tax. We cannot impose a sales tax in just one area because customers will just go to the next county where they do not have to pay that tax.

Steve Anderson of Wamic said that he agrees that \$2.03 is too much.

Mr. Covert said that we have a deteriorating road system because we don't have the funding to support it. We are going backwards and the longer we wait to solve the problem, the more it will cost to bring the roads back – we have to do something sooner rather than later.

Mr. Metteer stated that since Mr. Covert is a resident of The Dalles who will not be paying the taxes he should not be heard. Mr. Covert said that he has invested a lot of time in this issue and would have liked to have had The Dalles opt into the District. He said he is willing to pay. Chair Hege added that while Mr. Covert is the Chair of the Roads Advisory Committee, the committee had broad representation in its membership.

Chair Hege closed the hearing and adjourned the session at 7:17 p.m.

Summary of Actions

Motions Passed

- To approve US Forest Service Grant/Agreement #11-PA-11060600-009.
- To approve Resolution #14-021 accepting and appropriating unanticipated Healthy Families Oregon Funds in the amount of \$85,773 during Fiscal year 2014-2014.
- To approve State of Oregon Intergovernmental Contract #9770 for Professional Services Amendment #3.
- To approve Intergovernmental Agreement between City of The Dalles, Wasco County and the Columbia Gorge Community College Concerning Distribution and Use of Fees Paid Pursuant to Enterprise Zone Tax Abatement Agreement Executed in May 2005 for Fiscal Year 2014-2015.
- To approve the Intergovernmental Agreement between Wasco County and the Mid-Columbia Economic Development District.
- To approve the Consent Agenda – 7.2.2014 Regular Session Minutes.

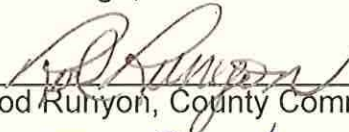
Consensus

- To postpone a decision on the VSO annual funding application until the August 6th Board Session.
- To move forward with away meetings as proposed in Ms. White's packet memo and that she connect with local leaders to determine an agenda for each away meeting.

WASCO COUNTY BOARD
OF COMMISSIONERS



Scott Hege, Commission Chair



Rod Runyon, County Commissioner



Steve Kramer, County Commissioner

**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JULY 16, 2014**

DISCUSSION LIST

ACTION AND DISCUSSION ITEMS:

1. [Away Meetings](#)
2. [USDA Weed Control Agreement](#)
3. [Treasurer's Report](#)

Discussion Item

Away Meetings

- [Memo](#)

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS
FROM: KATHY WHITE
SUBJECT: AWAY MEETINGS
DATE: 7/8/2014

BACKGROUND INFORMATION

At the 7.2.2016 Board session, I was charged with developing a plan to have quarterly meetings outside The Dalles in order to allow the Board to be more accessible to citizens in the more remote areas of the County. Things I took into consideration when developing this plan were:

- Seasonal Travel Conditions
- Possible Venues
- Staff and partners' travel time & work hours
- Major County agenda items/planned events

I propose away meetings be scheduled as follows:

2 nd Wednesday in February	Mosier
1 st Wednesday in May	Maupin
1 st Wednesday in September	Tygh Valley/Wamic
1 st Wednesday in November	Dufur

I wanted to limit winter travel and have the winter away meeting at the closest away location – Mosier. I did not want to run into budget meetings which are generally the second session in May. I also did not want to conflict with the September BBQ, usually the second or third week of September, or the holiday potluck and door contest in December. I set the most remote meetings in what should be the best weather quarters.

I think meetings on the away days may have to begin in the afternoon at the Courthouse and continue in the evening at the away location to accommodate staff and partners' schedules. I suggest that the most effective use of the away meetings will be for me to contact local leaders and ask them what they would like to bring (concerns, announcements, requests for assistance, etc) to the Board at those meetings.

Agenda Item
USDA Weed Control Agreement

- [Introductory Email](#)
- [Finance Approval](#)
- [USDA Agreement](#)



Kathy White <kathyw@co.wasco.or.us>

Fwd: Mod 3 to Noxious Weed Control Agreement No. 11-PA-11060600-009 for Signature

Marty Matherly <martym@co.wasco.or.us>

Wed, Jul 9, 2014 at 9:48 AM

To: Kathy White <kathyw@co.wasco.or.us>

Cc: gperez@fs.fed.us, "Cartwright, Linda A -FS" <lcartwright@fs.fed.us>

Hi Kathy,

Attached is the third modification to the USFS Agreement for noxious weed control. We will need BOC approval and signatures.

When appropriate for the new process, please share with Tyler and Monica.

Thanks, Marty

----- Forwarded message -----

From: **Perez, Gloria E -FS** <gperez@fs.fed.us>

Date: Mon, Jul 7, 2014 at 10:54 AM

Subject: RE: Mod 3 to Noxious Weed Control Agreement No. 11-PA-11060600-009 for Signature

To: "Marty Matherly (martym@co.wasco.or.us)" <martym@co.wasco.or.us>

Cc: "Cartwright, Linda A -FS" <lcartwright@fs.fed.us>

Attached is the version with commissioners' signature page. Thanks, Gloria

From: Perez, Gloria E -FS

Sent: Monday, July 07, 2014 10:38 AM

To: Marty Matherly (martym@co.wasco.or.us)

Cc: Cartwright, Linda A -FS

Subject: Mod 3 to Noxious Weed Control Agreement No. 11-PA-11060600-009 for Signature

Importance: High



**United
States
Department
of
Agriculture**

**Forest
Service**

**Mt. Hood
National Forest**

**16400 Champion
Way**

**Sandy, OR
97055-7248**

503-668-1700

**FAX# 503-668-
1641**

Date:
July 7, 2014

Marty Matherly

martym@co.wasco.or.us

RE: Participating Agreement No. NFS Agreement # 11-PA-11060600-009, Modification 3

Title: Mt. Hood NF, Noxious Weed Control

Dear Marty:

Attached for signature is the referenced subject line agreement Modification 3. Please print a copy, sign if you concur, and email to me for

full execution as pdf scanned document to me and Linda (or by other arrangement with Linda per prior email). The next step would be to get Lisa Northrop to sign and then email that to me for additional processing.

Questions regarding this agreement should be directed to Linda Cartwright, Forest Service Principal Contact, at 541-467-5113, or Gloria Perez, Grants and Agreements Specialist, at

360-891-5168. All correspondence with the Forest Service regarding this agreement should reference the subject agreement number. This will ensure clear communications and assist in timely response to your requests, inquiries, etc. Please do not hesitate to contact me if you have any administrative questions or concerns regarding this agreement.

We are pleased to join you in this project.

Sincerely,

Gloria E. Perez


Gloria E. Perez

Grants & Agreements Specialist



This electronic message contains information generated by the USDA solely for the intended recipients. Any unauthorized interception of this message or the use or disclosure of the information it contains may violate the law and subject the violator to civil or criminal penalties. If you believe you have received this message in error, please notify the sender and delete the email immediately.

—
Marty Matherly
Public Works Director
Wasco County
2705 East 2nd Street
The Dalles, Oregon 97058
541-506-2646
martym@co.wasco.or.us

 11-PA-11060600-009Mod3.pdf
2716K



Kathy White <kathyw@co.wasco.or.us>

contract

Monica Morris <monicam@co.wasco.or.us>

Thu, Jul 10, 2014 at 4:29 PM

To: Kathy White <kathyw@co.wasco.or.us>

I conversed with Marty and this is already anticipated and budgeted. All is fine on my end.

Monica Morris

Finance Director

Wasco County, OR

Ph 541-506-2770

Fx 541-506-2771

[Quoted text hidden]



CCF07102014_00001.pdf

7820K

Wasco County Contract Processing Form

To be completed prior to submission to the Board of Commissioners

Date: 7/10/2014 Title of Contract/Agreement - Modification of GRant or Agreement

Department - USDA Forest Service

Responsible Staff - Marty Matherly

Information Systems

Will computer rotation be necessary ? ☐ Yes ☐ No

Will this include ☐ Software Purchase ☐ Installation ☐ Maintenance Agreement?

Will this include a licensing fee? ☐ Yes ☐ No ☐ One-time ☐ Recurring

☐ Information Systems has reviewed this agreement ☐ N/A

Notes:

[Click here to enter text.](#)

Facilities

Will this agreement require any ☐ maintenance work ☐ new construction?

☐ Facilities has reviewed this agreement. ☐ N/A

Notes:

[Click here to enter text.](#)

Finance

Is this a ☐ new service or ☒ increasing an existing service?

Dollar Value of Agreement: \$76,500

Is there a match requirement? ☒ Yes ☐ No ☐ Cash ☒ In-kind

Are these funds ☒ already budgeted ☐ need a budget adjustment?

Can this agreement be altered as work progresses? ☐ Yes ☒ No

Beginning date of agreement [Click here to enter a date.](#)

Ending date of agreement 6/30/2015

Notes:

Beginning date will be when signatures are secured.

Signature – Finance Director

**MODIFICATION OF GRANT OR AGREEMENT**

PAGE OF PAGES

1

10

1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER:
11-PA-11060600-0092. RECIPIENT/COOPERATOR GRANT or
AGREEMENT NUMBER, IF ANY:3. MODIFICATION NUMBER:
0034. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING
GRANT/AGREEMENT (unit name, street, city, state, and zip + 4):Mt. Hood National Forest
16400 Champion Way
Sandy, OR. 970555. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING
PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4):Mt. Hood National Forest
Barlow Ranger District
780 NE Court St.
Dufur, OR 970216. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip +
4, county):Wasco County Weed and Pest
2705 East Second Street
The Dalles, OR 970587. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS
payment use only):**8. PURPOSE OF MODIFICATION**CHECK ALL
THAT APPLY:This modification is issued pursuant to the modification provision in the grant/agreement
referenced in item no. 1, above.☐

CHANGE IN PERFORMANCE PERIOD:

☒

CHANGE IN FUNDING: \$76,500

☐

ADMINISTRATIVE CHANGES:

☐

OTHER (Specify type of modification):

Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full
force and effect.

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):

Add funding and work for 2014. Continue treating and monitoring invasive weeds on NFS lands. Emphasis on rock quarries, road
shoulders, early detection species and Government Flat burned area. Approximate acres to be treated and/or monitored: 360

The following clauses from the original agreement reflect only the modification funds:

A. PAYMENT/REIMBURSEMENT. The U.S. Forest Service shall reimburse the Cooperator for the U.S. Forest Service's share of
actual expenses incurred, not to exceed \$76,500 as shown in the Financial Plan. The U.S. Forest Service shall make payment upon
receipt of Cooperator's quarterly invoice. Each invoice from the Cooperator shall display the total project costs for the billing
period, separated by U.S. Forest Service and the Cooperator's share. In-kind contributions must be displayed as a separate line item
and must not be included in the total project costs available for reimbursement. The final invoice must display the Cooperator's full
match towards the project, as shown in the financial plan, and be submitted no later than 90 days from the expiration date.

Each invoice must include, at a minimum:

1. The Cooperator's name, address, and telephone number
2. U.S. Forest Service agreement number
3. Invoice date
4. Performance dates of the work completed (start & end)
5. Total invoice amount for the billing period
6. Statement that the invoice is a request for payment by 'reimbursement'
7. If using SF-270, a signature is required.
8. Invoice Number, if applicable

The invoice must be sent by one of three methods (email is preferred):

EMAIL: asc_ga@fs.fed.us

FAX: 877-687-4894



USDA Forest Service

OMB 0596-0217
FS-1500-19

POSTAL: USDA Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Ave NE
Albuquerque, NM 87109

Send a copy to: Linda Cartright at lcartright@fs.fed.us

K. AVAILABILITY OF FUNDS. U.S. Forest Service funds in the amount of \$76,500 (and any remaining funds) are currently available for performance of this agreement through 12/31/2015 . The U.S. Forest Service's obligation for performance of this agreement beyond this date is contingent upon the availability of appropriated funds from which payment can be made. No legal liability on the part of the U.S. Forest Service for any payment may arise for performance under this agreement beyond 12/31/2015 until funds are made available to the U.S. Forest Service for performance and until the Cooperator receive(s) notice of availability to be confirmed in a written modification by the U.S. Forest Service.

10. ATTACHED DOCUMENTATION (Check all that apply):

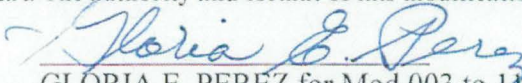
<input type="checkbox"/>	Revised Scope of Work
<input checked="" type="checkbox"/>	Revised Financial Plan
<input type="checkbox"/>	Other:

11. SIGNATURES

AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. SIGNATURE (Signature of Signatory Official)	11.B. DATE SIGNED	11.C. U.S. FOREST SERVICE SIGNATURE (Signature of Signatory Official)	11.D. DATE SIGNED
11.E. NAME (type or print): MARTY MATHERLY		11.F. NAME (type or print): LISA NORTHRUP	
11.G. TITLE (type or print): Roadmaster Wasco County Public Works		11.H. TITLE (type or print): Forest Supervisor Mt. Hood National Forest	

12. G&A REVIEW

12.A. The authority and format of this modification have been reviewed and approved for signature by:  GLORIA E. PEREZ for Mod 003 to 14-PA-11060600-009 U.S. Forest Service Grants & Agreements Specialist	12.B. DATE SIGNED 7/7/2014
---	-------------------------------

WASCO COUNTY BOARD OF
COMMISSIONERS

Rod Runyon, Chair

Scott Hege, County Commissioner

Eric J. Nisley

Wasco County District Attorney

Steve Kramer, County Commissioner

(Signature approval for USFS Participating Agreement for Mt. Hood National Forest Weed Control)

Attachment: USFS Agreement No.: 11-PA-11060600-009
Cooperator Agreement No.: Mod. No.: 3

Note: This Financial Plan may be used when:

- (1) No program income is expected and
- (2) The Cooperator is not giving cash to the FS and
- (3) There is no other Federal funding

Agreements Financial Plan (Short Form)

Financial Plan Matrix: Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	
Direct Costs					
Salaries/Labor	\$1,090.00	\$41,830.00	\$10,250.00	\$0.00	\$53,170.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$138.00	\$26,975.00	\$7,000.00	\$0.00	\$34,113.00
Supplies/Materials	\$0.00	\$7,695.00	\$2,700.00	\$0.00	\$10,395.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other					\$0.00
Subtotal	\$1,228.00	\$76,500.00	\$19,950.00	\$0.00	\$97,678.00
Coop Indirect Costs		\$0.00	\$1,296.75		\$1,296.75
FS Overhead Costs	\$98.24				\$98.24
Total	\$1,326.24	\$76,500.00	\$21,246.75	\$0.00	
Total Project Value:					\$99,072.99

Matching Costs Determination	
Total Forest Service Share =	(f)
$(a+b) \div (e) = (f)$	78.55%
Total Cooperator Share	(g)
$(c+d) \div (e) = (g)$	21.45%
Total $(f+g) = (h)$	(h)
	100.00%

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis, Column (a)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. $\text{cost/day} \times \# \text{ of days} = \text{total}$, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by $\text{cost/day} \times \# \text{ of days}$, costs may be calculated simply by a contracted value that is not dependent on days worked, such as $1 \text{ employee} \times \$1,200/\text{contract} = \$1,200$. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor				
Standard Calculation				
Job Description		Cost/Day	# of Days	Total
GS-11		\$340.00	1.00	\$340.00
GS-9		\$250.00	3.00	\$750.00
Non-Standard Calculation				

Total Salaries/Labor		\$1,090.00
----------------------	--	------------

Travel				
Standard Calculation				
Travel Expense	Employees	Cost/Trip	# of Trips	Total
Fleet		\$46.00	3.00	\$138.00
Non-Standard Calculation				

Total Travel		\$138.00
--------------	--	----------

Equipment				
Standard Calculation				
Piece of Equipment	# of Units	Cost/Day	# of Days	Total
				\$0.00
Non-Standard Calculation				
Total Equipment				\$0.00

Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				\$0.00
Non-Standard Calculation				

Total Supplies/Materials		\$0.00
--------------------------	--	--------

Printing				
Standard Calculation				
Paper Material		# of Units	Cost/Unit	Total
				\$0.00
Non-Standard Calculation				
Total Printing				\$0.00

Other Expenses				
Standard Calculation				
Item		# of Units	Cost/Unit	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Non-Standard Calculation				
Total Other				\$0.00

Subtotal Direct Costs	\$1,228.00
------------------------------	-------------------

Forest Service Overhead Costs				
Current Overhead Rate	Subtotal Direct Costs			Total
8.00%	\$1,228.00			\$98.24
Total FS Overhead Costs				\$98.24

TOTAL COST	\$1,326.24
-------------------	-------------------

WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. $\text{cost/day} \times \# \text{ of days} = \text{total}$, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by $\text{cost/day} \times \# \text{ of days}$, costs may be calculated simply by a contracted value that is not dependent on days worked, such as $1 \text{ employee} \times \$1,200/\text{contract} = \$1,200$. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor

Standard Calculation

Job Description	Cost/Day	# of Days	Total
Certified Pesticide Applicator	\$445.00	94.00	\$41,830.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Non-Standard Calculation

Total Salaries/Labor

\$41,830.00

Travel

Standard Calculation

Travel Expense	Employees	Cost/Trip	# of Trips	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation

Total Travel

\$0.00

Equipment

Standard Calculation

Piece of Equipment	# of Units	Cost/Day	# of Days	Total
Truck w/spray equipment	1.00	\$415.00	65.00	\$26,975.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation

Total Equipment	\$26,975.00
------------------------	--------------------

Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation	
Herbicide & Adjuvant	\$7,195.00
Treatment signs	\$500.00
Total Supplies/Materials	\$7,695.00

Printing				
Standard Calculation				
Paper Material		# of Units	Cost/Unit	Total
				\$0.00

Non-Standard Calculation	
	\$0.00
Total Printing	\$0.00

Other Expenses				
Standard Calculation				
Item		# of Units	Cost/Unit	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation

Total Other	\$0.00
--------------------	---------------

Subtotal Direct Costs	\$76,500.00
------------------------------	--------------------

Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs			Total
	\$76,500.00			\$0.00
Total Coop. Indirect Costs				\$0.00

TOTAL COST	\$76,500.00
-------------------	--------------------

WORKSHEET FOR

Cooperator Non-Cash Contribution Cost Analysis, Column (c)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix.

NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. $\text{cost/day} \times \# \text{ of days} = \text{total}$, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by $\text{cost/day} \times \# \text{ of days}$, costs may be calculated simply by a contracted value that is not dependent on days worked, such as $1 \text{ employee} \times \$1,200/\text{contract} = \$1,200$. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
Certified Pesticide Applicator		\$445.00	10.00		\$4,450.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Non-Standard Calculation					
Salary for inventory, monitoring, data recording					\$5,800.00
Total Salaries/Labor					\$10,250.00

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Non-Standard Calculation					
Total Travel					\$0.00

Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Non-Standard Calculation					

County vehicles including trucks and UTV's

\$7,000.00

Total Equipment		\$7,000.00
------------------------	--	-------------------

Supplies/Materials

Standard Calculation

Supplies/Materials	# of Items	Cost/Item	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Non-Standard Calculation

PPE		\$800.00
Hazmat Spill Kits		\$700.00
Herbicide & Adjuvants		\$1,200.00
Total Supplies/Materials		\$2,700.00

Printing

Standard Calculation

Paper Material	# of Units	Cost/Unit	Total
			\$0.00

Non-Standard Calculation

		\$0.00
--	--	--------

Total Printing		\$0.00
-----------------------	--	---------------

Other Expenses

Standard Calculation

Item	# of Units	Cost/Unit	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Non-Standard Calculation

Total Other		\$0.00
--------------------	--	---------------

Subtotal Direct Costs	\$19,950.00
------------------------------	--------------------

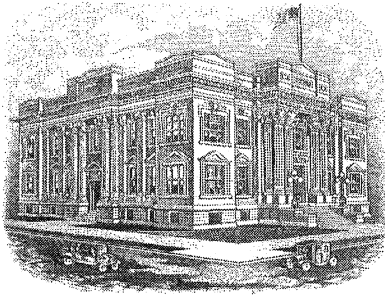
Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs	Total
6.50%	\$19,950.00	\$1,296.75
Total Coop. Indirect Costs		\$1,296.75

TOTAL COST	\$21,246.75
-------------------	--------------------

Agenda Item
Treasurer's Report

- [June 2014](#)
- [July 2014](#)
- [July 2013](#)



WASCO COUNTY

Finance Department

Treasury
Chad Krause
Treasurer

Suite 206
511 Washington Street
The Dalles, Oregon 97058-2268
(541) 506-2772
Fax (541) 506-2771

June 10, 2014

TO: Wasco County Board of Commissioners

FROM: Chad Krause, Wasco County Treasurer

RE: Monthly Financial Statement

As of June 1, 2014, Wasco County had cash on hand of **\$22,637,603.27**

Funds on deposit at US Bank (a qualified depository for public funds under ORS 295):

\$ 2,273,788.23

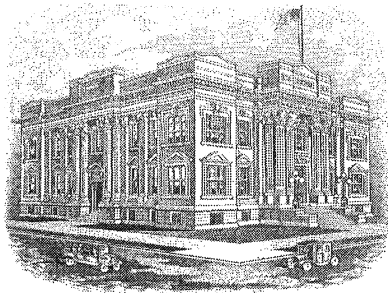
Funds available to earn interest do so at the annualized rate of 0.005%

Funds on deposit in the Local Government Investment Pool:

\$ 20,363,815.04

Funds available to earn interest do so at the annualized rate of 0.5400%

Total outstanding checks of Wasco County: \$821,698.95



WASCO COUNTY

Finance Department

Treasury
Chad Krause
Treasurer

Suite 206
511 Washington Street
The Dalles, Oregon 97058-2268
(541) 506-2772
Fax (541) 506-2771

July 10, 2014

TO: Wasco County Board of Commissioners
FROM: Chad Krause, Wasco County Treasurer
RE: Monthly Financial Statement

As of July 1, 2014, Wasco County had cash on hand of **\$21,467,177.17**

Funds on deposit at US Bank (a qualified depository for public funds under ORS 295):

\$ 1,673,371.06

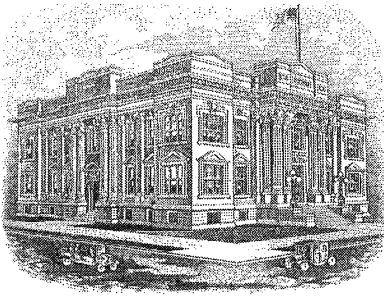
Funds available to earn interest do so at the annualized rate of 0.005%

Funds on deposit in the Local Government Investment Pool:

\$ 19,793,806.11

Funds available to earn interest do so at the annualized rate of 0.5400%

Total outstanding checks of Wasco County: \$414,632.60



WASCO COUNTY

Finance Department

Treasury
Chad Krause
Treasurer

Suite 206
511 Washington Street
The Dalles, Oregon 97058-2268
(541) 506-2772
Fax (541) 506-2771

July 10, 2013

TO: Wasco County Board of Commissioners

FROM: Chad Krause, Wasco County Treasurer

RE: Monthly Financial Statement

As of July 1, 2013, Wasco County had cash on hand of **\$18,959,374.85**

Funds on deposit at US Bank (a qualified depository for public funds under ORS 295):

\$ 1,599,136.15

Funds available to earn interest do so at the annualized rate of 0.005%

Funds on deposit in the Local Government Investment Pool:

\$ 17,360,238.70

Funds available to earn interest do so at the annualized rate of 0.5400%

Total outstanding checks of Wasco County: \$597,516.39

**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JULY 16, 2014**

CONSENT AGENDA

1. [7.2.2014 Regular Session Minutes](#)



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JULY 2, 2014

PRESENT: Scott Hege, Commission Chair
Rod Runyon, County Commissioner
Steve Kramer, County Commissioner
STAFF: Tyler Stone, Administrative Officer
Kathy White, Executive Assistant

At 9:00 a.m. Chair Hege opened the Regular Session of the Board of Commissioners with the Pledge of Allegiance.

Discussion List – Staff Retirement

Chair Hege presented a certificate of appreciation to Donna Mollett who is retiring from the Tax & Assessment office after more than 30 years of service. The staff of the Tax & Assessment office was on-hand to tell stories about the last 30 years in the County Assessor's Office. Ms. Mollett will be returning on a part-time basis to continue to train her replacement and assist with the 2014 tax season.

Discussion List – LWIA Designation Request

Mr. Stone stated that he had spoken to Gilliam County's Judge Schaffer who explained that Governor Kitzhaber wanted to look at how the LWIA is working and see if there is a way to make them more efficient and effective. AOC was involved in the spring of this year with an exploration of using AOC districts to restructure the LWIA regions; however, some of the AOC districts do not meet the LWIA

WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JULY 2, 2014
PAGE 2

requirements for minimum population. Regional Solutions became involved and a central corridor was selected reaching from Klamath County to Wasco County. Southern and northern advisory boards will report up to a central board for the region. He added that there will be a shift from MCCOG to MCEDD for the LWIA programs.

Commissioner Runyon commented that the move from MCCOG to MCEDD may be good but expressed dismay that the current all-rural configuration will be broken up which will weaken that rural voting bloc. He added that Gilliam County will be joining the Regional Solutions group. He said that there are pros and cons but he hopes this is not a change just for change's sake.

Chair Hege stated that in reading through the goals of the LWIA he doesn't see anything that spells out how they intend to reach those goals. Mr. Stone noted that Judge Schaffer believes it will create better educational opportunities in the region - the central corridor will align the two community colleges to address some of the driving issues for people to be able to better access the programs.

Chair Hege asked if there will be a change in programming. Commissioner Runyon replied that he does not believe there will be any change in programming. Mr. Stone observed that there is not much money behind this.

Chair Hege commented that he feels like the counties are being told what to do without be asked for their input.

{{{Commissioner Kramer moved to approve the Local Workforce Investment Area Designation Request Form. Commissioner Runyon seconded the motion which passed unanimously.}}}

{{{Commissioner Kramer moved to approve Resolution #14-020 supporting the designation of a new local workforce investment area including Crook, Deschutes, Gilliam, Hood River, Jefferson, Klamath, Lake, Sherman, Wasco and Wheeler counties. Commissioner Runyon seconded the motion which passed unanimously.}}}

Discussion List – Mid-Columbia Housing Authority (MCHA) Update

Mid-Columbia Housing Authority Executive Director Joel Madsen reviewed a PowerPoint presentation (attached) updating the Board on MCHA activities. He explained that rental assistance is the largest portion of their “business.” They currently assist 760 families per month in the Choice Voucher program. They serve Hood River, Wasco, Sherman, Klickitat and Skamania counties and therefore apply regional strategies.

Mr. Madsen reported that while funding has remained flat for the past 6 years, housing costs have increased and wages have decreased. As a result, they can help fewer people; there are currently 660 families on the waiting list.

Chair Hege asked how they choose who they help. Mr. Madsen replied that they distribute funds based on income requirements.

Mr. Madsen announced that this year they have partnered with Mid-Columbia Center for Living in a State rental assistance program that also provide treatment support. He noted other programs being administered by MCHA – a resident services program in partnership with other community agencies to provide services and Asset Building, a self-sufficiency program intended to increase income and allow families to exit the voucher program.

Mr. Madsen concluded his presentation by showcasing housing developments in various stages of completion. He added that he appreciates the support of each commissioner in talking about housing issues in the Gorge region. He encouraged them to also support housing choice programs and programs that increase the supply of housing.

Commissioner Runyon, Board Chair for the Mid-Columbia Housing Authority, commended Mr. Madsen for the work he has done following in the footsteps of Ruby Mason who built the program over the past 30 years.

Agenda Item – Lot Line Vacation

Senior Planner Joey Shearer explained that lot line vacations are processed through the Planning Department and most petitioners elect to bring their petitions before

the Board of Commissioners as it offers the opportunity to streamline the process. He stated that lot line vacations are much simpler than reconfiguring property lines.

Mr. Shearer reviewed the staff report included in the Board packet and explained that the petitioners have complied with all criteria. He observed that the minimum size of lots in the area is 2 acres; the vacation of this lot line will bring the lot to 1.5 acres which brings it closer to the minimum than the .75 acre area of each individual lot. He went on to explain that many lots in the area do not meet the minimum but were grandfathered in when the new minimum was set.

The petitioners want to place a manufactured home and outbuilding on the larger lot that would be created by the requested vacation. While they could place both structures on one of the two existing lots, it would be crowded.

{{{Commissioner Kramer moved to approve Order #14-067 vacating an interior lot line between lot 4 and lot 4, Davis-Appleman Addition #3, and adopting findings of fact contained in PLALLV-14-06-0002. Commissioner Runyon seconded the motion which passed unanimously.}}}

Agenda Item – Columbia River Gorge National Scenic Area Update

Lynn Burditt, Forest Service Manager for the Columbia River Gorge Scenic Area, reviewed a handout (attached) outlining some of the recent and planned activity in the Scenic Area. She announced that Valerie Glowinski has been assigned to work at the Discovery Center.

Ms. Burditt announced that they will be doing some preventative under-burns along 7-Mile. In addition, the Forest Service has expressed concern over the increased railroad track maintenance that is a result of the rise in train traffic associated with coal and oil trains traveling through the Gorge.

Ms. Burditt reported that **Medson** Bridge has been closed due to a rock slide in January. It is located in a national historic district with requirements for clean-up to maintain its historic value; it is complicated and expensive – more than \$300,000. In addition, steps must be taken to protect the creek from debris.

Department Head – Neopost Mailing Machine Lease

County Clerk Linda Brown explained that historically Neopost offers a \$1.00 lease buyout approximately 9 months prior to lease expiration on the condition that the County signs a new lease. She stated that it was her understanding that at the end of the current lease, the County would own the machine. While that is true, there would still be a maintenance and support contract.

Ms. Brown reported that some county departments with large mail volumes are now using mailing house services for their larger volume mailings while others are printing postage from their desktops in order to save the time it takes to travel to and from the Clerk's office to use the machine. In addition, most County newsletters are being sent electronically.

Neopost is offering a new lease program with a downsized machine. Neopost would like a 60-month lease but the County is reluctant to commit to that length of time as Mr. Stone and Ms. Brown anticipate further reductions in use for the machine which may result in a decision to discontinue the mail machine entirely.

Ms. Brown went on to say that the County is being credited for the last two months of the current lease; the new lease rate is lower than the current lease rate and therefore there will be no fiscal impact. She requested approval of the order for the new machine.

*****The Board was in consensus to sign the order for a new, smaller Neopost mailing machine.*****

Chair Hege asked Ms. Brown to address the costs per ballot of the recent primary election. Ms. Brown explained that there are basic costs to run an election; therefore, the lower the voter turn-out, the higher the cost per voter. The primary cost \$3.79 per voter. Part of the cost is the additional state and federal elections which are not offset by state and federal funding. Ms. Brown stated that the turn-out for the November election may be higher and thus lower the cost per voter.

Agenda Item – Citizen Alert Update

Chair Hege welcomed Emergency Manager Kristy Beachamp and read a letter (attached) of commendation from the State regarding Ms. Beachamp's participation

WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JULY 2, 2014
PAGE 6

on the Administrative Rule Advisory Committee for Oregon Administrative Rule which currently provides funding to 42 city, county and Tribal emergency management agencies.

Ms. Beachamp reported that half the residences in the County are signed up for the Citizen Alert Notification. She stated that they are working to reach more households and encourage them to participate in the notification system. They are accessing the senior meals programs to talk to that population. She has also distributed flyers to be posted in local cell phone stores. In addition they are considering using FaceBook and placing an ad in The Dalles Chronicle. Ms. Beachamp explained that privacy laws will not allow the County to access a list of cell phone numbers in the area; that means that cell phone users must self-register.

Chair Hege observed that it would be nice if there were an actual article in The Chronicle about the program. Ms. Beachamp explained that the system can be used for a wide range of notifications – flash flood warnings, fire warnings, law enforcement warnings, traffic interruptions, etc.

Commissioner Runyon pointed out that users can choose what kinds of events for which they want to be noticed as well as the method of notification. Chair Hege said he had mentioned the program at recent Wildlife Classification public meetings.

Chair Hege observed that the Wasco County Wildland Protection plan is outdated (2005) and he encouraged Ms. Beachamp to look into updating that plan. Mr. Stone commented that several agencies are asking for an update to the plan.

Chief Deputy Lane Magill reported that they have restarted the application process to fill deputy positions. He stated that out of 10 recent applicants only 2 passed the written exam. In addition, they have determined that the test is not adequate; they are contracting with a new company to get updated applicant examinations.

Sheriff Eiesland announced that the Sheriff's department is switching from brown to black pants. While the cost is about the same, shipping time is remarkably faster. He added that everyone will have new vests in the next 2 weeks.

Chief Deputy Magill stated that the patrolling of the Lower Deschutes River is going

WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JULY 2, 2014
PAGE 7

well. Sheriff Eiesland said that they have received a lot of positive feedback that the County is patrolling rather than the State – the perception is that the deputies are local and understand the local issues.

Chief Deputy Magill stated that the new vehicles are in use and the boat will be delivered in mid-September. He said that they have worked out partnerships to have boats available until that time.

Agenda Item – Mortgage Payoff

Mr. Stone reviewed the documents included in the Board packet. He explained that a mortgage has been held by the County in lieu of payment for nursing home services provided at a time when the County was furnishing those services. The person passed away last year at the age of 101; in settling the estate, the heirs were going to sell the home. The County lien was uncovered during that process along with \$83,000 in taxes owed to the State. The current amount owed to the County is over \$28,000.

Mr. Stone explained that the heirs have a buyer and can sell the house if the County is willing to reduce the amount of repayment to satisfy the lien to \$23,500 which would keep the house out of foreclosure. The initial proposal was for half of what is owed, but the appraisal came in higher than expected. He stated that the County is behind the State to receive satisfaction of lien; there is a possibility that the County will receive less than \$23,000.

Mr. Stone stated that he sought a legal review of the proposed accommodation. Dan Olsen communicated that the Board is authorized to forgive any amount of the debt. Mr. Stone offered his opinion that the County would spend more money in staff time and legal fees dealing with a foreclosure process and collection of debt than they are being asked to forgive.

Commissioner Runyon asked the age of the debt. Mr. Stone replied that the mortgage was set up in 1982. Commissioner Runyon noted that it has been suggested that the money be given to the nursing home which is now privately owned. Mr. Stone responded that Wasco County dollars went into the debt and that is to whom the money is owed. Commissioner Runyon agreed, saying that the nursing home is now a private entity and it would be inappropriate for taxpayer dollars to go into their general fund.

Further discussion ensued regarding the inequity of the order of payments being made from the sale of the house.

{{{Commissioner Runyon moved to approve Order #14-066 compromising a debt owed to Count and issuing a Satisfaction of Lien on Property at 1209 E. 17th Street, The Dalles, OR. Commissioner Kramer seconded the motion which passed unanimously.}}}

Consent Agenda – 6.25.2014 Minutes

Chair Hege noted a correction to the minutes on page 11. He wanted to clarify that resident responses to the Wildlife Classification certification letters are voluntary and while Wasco County *had* the lowest response rate, the Committee encouraged attending homeowners to respond and is hopeful that the response rate will improve.

{{{Commissioner Kramer moved to approve the Consent Agenda with noted corrections to the minutes. Commissioner Runyon seconded the motion which passed unanimously.}}}

Commission Call

Chair Hege said he would like to develop a plan to have regularly scheduled, quarterly evening meetings. In addition he would like to meet in other locations on a regular basis. Some discussion ensued regarding the feasibility of such a plan. It was suggested that the outside venues be in Maupin, Mosier, Tygh Valley/Wamic and Dufur. Ms. White will look at the possibilities and return a proposed schedule to the Board.

Chair Hege adjourned the session at 11:05 a.m.

Summary of Actions

Motions Passed

- **To approve the Local Workforce Investment Area Designation Request Form.**
- **To approve Resolution #14-020 supporting the designation of a new local workforce investment area including Crook, Deschutes, Gilliam,**

Hood River, Jefferson, Klamath, Lake, Sherman, Wasco and Wheeler counties.

- To approve Order #14-067 vacating an interior lot line between lot 4 and lot 4, Davis-Appleman Addition #3, and adopting findings of fact contained in PLALLV-14-06-0002.
- To approve Order #14-066 compromising a debt owed to Count and issuing a Satisfaction of Lien on Property at 1209 E. 17th Street, The Dalles, OR.
- To approve the Consent Agenda with noted corrections to the minutes.

Consensus

- To sign the order for a new, smaller Neopost mailing machine.

WASCO COUNTY BOARD
OF COMMISSIONERS

Scott Hege, Commission Chair

Rod Runyon, County Commissioner

Steve Kramer, County Commissioner

Agenda Item
VSO Quarterly Report & Funding Application

- [Quarterly Report](#)
- [ODVA Funding Application](#)
 - [Policy Guidelines](#)
 - [Report of Expenditures – Not Yet Available](#)
 - [Report of Activities](#)
 - [County Application to Receive ODVA Funds](#)
 - [Aid to Counties – 2014/2015](#)

CVSO Activity Report FY 2014

Month	Retroactive Payments	Monthly Payments	Decisions Received	Decisions with Award	Issues Awarded	Issues Denied	Claims Filed	Informal	Readjudications and Appeals Filed	Healthcare Applications	Contacts	Volunteer Hours
July 2013	\$87,586.00	\$5,502.00	11	8			6	3	2	18	315	299
August 2013	\$9,446.00	\$3,392.00	9	5			8	14	1	22	456	251
September 2013	\$88,431.00	\$6,400.00	20	13			10	10	0	22	348	220
October 2013	\$66,098.00	\$8,681.00	19	7			14	2	1	38	434	278
November 2013	\$135,147.00	\$8,882.00	15	10			7	12	2	19	303	233
December 2013	\$41,820.00	\$3,735.34	5	4			5	5	2	20	264	250
January 2014	\$17,204.94	\$2,910.26	13	7	9	22	4	19	0	19	519	281
February 2014	\$26,659.55	\$3,794.30	17	7	9	13	7	11	3	14	237	261
March 2014	\$35,874.75	\$5,538.27	12	9	11	11	15	18	5	18	587	282
April 2014	\$105,342.65	\$11,141.24	16	13	24	9	12	6	7	12	554	335
May 2014	\$147,533.61	\$4,893.04	9	7	7	13	4	14	3	15	431	269
June 2014	\$49,206.04	\$2,021.89	10	6	9	18	4	6	5	14	386	263
2014	\$810,349.54	\$66,891.34	156	96	69	86	96	120	31	231	4,834	3,222
Cumulative Monthly Payments	\$446,486.21											
Total Cumulative + Retroactive	\$1,256,835.75											

June 2014

18.38 Contacts per working day (Includes in-person, telephone, email and regular mail)

0.19 Formal Claims per working day

0.48 Formal + Informal claims per working day

60.00% Claim award rate

33.33% Issue award rate

24.34 Average Age (months) of claims awarded (Retro divided by monthly) (Increased due to wins on Appeal)

8.42 Portland VARO average completion time June 2014 from VA Monday Morning Report June 30, 2014

Fiscal Year to Date 2014

19.11 Contacts per working day (Includes In-person, telephone, email and regular mail)

0.38 Formal Claims per working day

0.85 Formal + Informal claims per working day

61.54% Claim award rate

44.52% Issue award rate

12.11 Average Age (months) of claims awarded (Retro divided by monthly) (Wins on Appeal increase this)

9.32 Portland VARO average completion FYTD (based on 30 day month) from VA Monday Morning Report June 30, 2014



Oregon
John A. Kitzhaber, MD, Governor

Department of Veterans' Affairs
700 Summer St NE
Salem, OR 97301-1285

July 1, 2014

Board of Commissioners Scott Hege
Wasco County
511 Washington St.
The Dalles, OR 97058

SERVING
OREGON VETERANS
SINCE 1945

POLICY GUIDELINES FOR OREGON STATE GENERAL FUND MONIES

Aid To Counties

Enclosed is the application with which counties may apply to participate in funding from this Department to help support their respective veterans service programs for the fiscal year July 1, 2014 through June 30, 2015. Funding of the applications is subject to approval by the Director with advice of the Advisory Committee.

In order to qualify for payment, counties desiring to apply need to do so in writing on forms provided by the Director before August 15 of the year in which they wish to receive funds. Also, your request for funds must be accompanied with the following:

- **BUDGET REPORTS FOR THE 2014-2015 FISCAL YEAR, AND**
- **ACTUAL REVENUE AND EXPENSE REPORT FOR 2013-2014 FISCAL YEAR**

The request for funds should be completed by the appropriate authorized personnel within your organization and returned, along with the fiscal budget report and actuals to the Oregon Department of Veterans' Affairs by August 15, 2014.

In order for the Department to better understand how State dollars are being spent on your program, it is necessary to require a year-to-date budget-to-actual report accompany the quarterly report of expenditures.



Please note that the quarterly activity report has a reverse side asking that your plan update information be provided on that form. Also, the signature block is on the reverse side of the form.

Quarterly and budget reports (both expenditure and activity) not submitted by the last working day of the month following the end of the quarter will result in that quarters funds being withheld until the following quarter. Upon receipt of all required reports within the above-mentioned time frame funds will then be released. Please see attached examples of withholding.

Expansion and Enhancement

Enclosed is a spreadsheet that shows the dollar amounts of expansion and enhancement money for each county for the 2014/2015 fiscal year. Please provide this agency with a written plan clearly outlining how these monies will be used to expand and/or enhance the veterans' services program in your county. Your plan should include the following:

- Projected cost estimates for each plan item
- Explanation of how each item will expand and/or enhance your program
- Expected outcomes of plan items
- How the outcomes will be measured

Contracting Veteran Services

Should a county choose to contract with a third party for veteran services, a written contract must be executed that includes specific deliverables that meet the criteria listed in ORS 406.450 and ORS 408.410. Counties may not use State General Fund monies for purposes other than those listed in ORS 406.450 and ORS 408.410. If such a contracting arrangement is made, a copy of the contract shall be sent to ODVA within 30 days of its execution.

Supplanting Funds:

In the event that an audit has identified supplanting of funds by a county, the amount of supplanted monies will be withheld dollar for dollar from that county's expansion and enhancement funds. When sufficient evidence has been received by the Oregon Department of Veterans' Affairs showing supplanted funds have been restored to the veterans' service program, withheld funds will then be released. Previously, supplanting was measured on a biennial basis (2 year period). Please note that beginning the fiscal 2007-2008 year the Department began measuring supplanting on a fiscal basis.

Policy Guidelines for Oregon State General Fund Monies
Page 3

All plans should be submitted along with your Annual Request for funding and should be received by ODVA no later than August 15, 2014.

Should you have any questions concerning these policy guidelines, please contact the undersigned.



Eric Belt, Administrator
Veterans Services Division
(503) 373-2249

Enc(s):
Quarterly Report of Expenditures
Quarterly Report of Activities
County Application to Receive ODVA Funds
Spreadsheet

cc: County Veterans Service Officers

EXAMPLE 1

CVSO submits all requested reports, supporting documentation and plan update for the 2014 first quarter on 11/20/14. Reports were due on 10/31/14 (the last working day of the month following the end of the quarter). ODVA withholds the first quarter disbursement.

CVSO submits the second quarter reports, supporting documentation and plan update to ODVA in a timely manner on 1/15/2015. ODVA then disburses the first and second quarter payments.

EXAMPLE 2

CVSO submits reports without supporting documentation and plan update for the 2014 first quarter in a timely manner on 10/20/2014. ODVA withholds first quarter payment.

CVSO submits supporting documentation and plan update for the first quarter on 12/15/2014.

CVSO submits 2014-second quarter reports, supporting documentation and plan update on 2/11/15 (not timely). ODVA withholds second quarter along with first quarter payments.

CVSO submits 2015 third quarter reports, supporting documentation and plan update in a timely manner on 04/10/15. ODVA disburses first, second and third quarter payments.



COUNTY VETERANS SERVICE OFFICER QUARTERLY REPORT OF ACTIVITIES

TO: Oregon Department of Veterans' Affairs Veterans' Services Division 700 Summer ST NE, Suite 150 Salem OR 97301-1289	FROM: (Name of County) Wasco County Mailing Address (for Remittance): 511 Washington Street, Suite 101 The Dalles, OR 97058
---	---

Fiscal Year 2013/14	<input type="checkbox"/> 1st Quarter (July-August-September) * <input type="checkbox"/> 3rd Quarter (January - February - March) * <input type="checkbox"/> 2nd Quarter (October - November- December) * <input checked="" type="checkbox"/> 4th Quarter (April - May - June) *
-----------------------------------	--

NOTE: * Completed reports must be received by ODVA within 30 days after the end of each fiscal quarter*.

INTERVIEW PROCESS		
	In-Office Interviews Completed	Out-Of-Office Interviews Completed
U.S. Dept. of Veterans Affairs (DVA) Subjects	523	7
GRAND TOTAL INTERVIEWS	530	

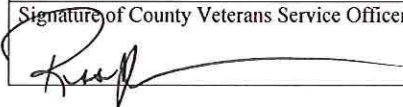
CLAIMS PROCESS		
U.S. DVA (Original 526s or 534s)	ODVA Representation	Other Representation
Filed	2	2
Granted	26	3
Denied	9	1
Reopened	15	2
10-10EZ	41	0

APPEALS PROCESS		
U.S. DVA Appeals	ODVA Representation	Other Representation
NOD's Filed	2	1

ODVA PROGRAM REFERRALS		
TOTAL REFERRALS	95	9

OTHER ACTIVITIES
Recoveries\$302,082.30
VSO Meetings/Conventions/Outreach (Explain on additional sheet of paper if more space is needed)
AOC Veterans Committee Field Trip
Wasco County Veterans Advisory Committee meetings monthly
Mid-Columbia Veterans Ad-Hoc Committee meetings monthly
KODL Coffee Break radio program monthly
Multiple articles in local newspaper on veterans issues
Dispensed \$75 in Safeway/Fred Meyer gift cards for food/gasoline to veterans in need
Assisted with the Vets Helping Vets emergency assistance program
Attended Veterans Summit in Salem
VA Work-study: 2 students from Columbia Gorge Community College
Attended the Vietnam Veterans Memorial Highway dedication ceremony

Expansion and Enhancement Update <i>(Explain on additional sheet of paper if more space is needed)</i>
Veterans Connection Newsletter
Veterans Services Website

This report is submitted to qualify for funds available from the Oregon Department of Veterans' Affairs and is certified to be true and correct to the best of my knowledge and belief.	
Signature of County Veterans Service Officer 	Date Signed 9 Jul 14

DEFINITIONS FOR CVSO QUARTERLY REPORT OF ACTIVITIES

US DVA SUBJECTS

Number of sit-down interviews regarding compensation, pension, DIC, Death pension, GI Bill, Home Loan Guarantees, VA health care.

In-Office Count sit-down *(face-to-face)* interviews only.
 Out-of-Office Count sit-down *(face-to-face)* interviews only.

US DVA Claims

Filed: Original VA Fm 21-526 or 21-534 completed and filed during the period for which this report is prepared.
 Granted: Number of Award Letters
 Denied: Number of Denial Letters
 Reopened: Any Claims reopened
 10-10EZ: Any original applications for VA Healthcare

US DVA Appeals

Filed: Original NODs completed and filed during the period for which this report is prepared.

ODVA Program Referrals

Count sit-down *(face-to-face)* interviews only.

Recoveries

Count recoveries for VA award letters received during the period for which this report is prepared. The recovery amount is handwritten on the bottom of award letters received from ODVA. When the veteran has selected a different POA, the recovery amount can be found on the TING screen on the BDN.

VSO Meetings/Conventions

Local or statewide meetings you attend in your capacity as a County Veterans' Service Officer or Assistant.



COUNTY APPLICATION TO RECEIVE ODVA FUNDS

IMPORTANT SUBMISSION INSTRUCTIONS

ODVA Form 0910 COUNTY APPLICATION TO RECEIVE ODVA FUNDS is the application used for applying for funds to help maintain County Veterans' Service Programs for the year. Please include this completed COUNTY APPLICATION TO RECEIVE ODVA FUNDS, Form 0910, with the required attachments as listed below. Mail the documents to the submission address below or you may fax the required documentation to Jeremy S. Woodall at 503-373-2391, or send the documentation to him via e-mail at: jeremy.s.woodall@state.or.us.

SUBMIT TO:

Veterans' Services Division
Oregon Department of Veterans' Affairs
700 Summer St NE
Salem, Oregon 97301-1285

FISCAL YEAR	2015
COUNTY	Wasco

This county is applying for funds to help maintain County Veterans Service Programs for the coming year. These funds are available through the Oregon Department of Veterans' Affairs (ODVA) as provided by ORS 406.310.

Applications must be submitted before August 15th of the year in which you wish to receive benefits.

BUDGETED REVENUE	
ITEM	AMOUNT
County Funds	\$ 100,680.20
ODVA Funds	\$ 34,182.80
Enhancement and Expansion	\$ 23,742.80
Carry-forward of ODVA Enhancement and Expansion <i>(if any)</i>	\$ 0.00
Aid to Counties <i>(Historic ODVA Revenue)</i>	\$ 10,440.00
Other Funds <i>(Identify)</i>	\$
Other Funds <i>(Identify)</i>	\$
TOTAL	\$ 134,863.00
BUDGETED EXPENDITURES	
TOTAL	\$ 134,863.00

REQUIRED ATTACHMENTS

- A printed copy of the **approved budget** for Veterans' Service Officer Program for the next fiscal year.
- A printed copy of the **actual revenue and expenditures** for the prior fiscal year.
- If the Veterans' Service Officer Program is provided through a contract appointment, attach a **signed copy** of the contract.

Signature of County Commissioner/Judge	Date Signed
Title of Signer	

Descrip: CVSO-Curr Qtr-County name

22205

AOBJ: 6300

COMM: 915-73

22205

AOBJ: 6300

COMM: 915-73

AID TO COUNTIES 14-15

		1st QTR					2nd QTR					3rd QTR					4th QTR				
		BASE AMT	DATE PD	SB 1100	DATE PD	TOTAL	BASE AMT	DATE PD	SB 1100	DATE PD	TOTAL	BASE AMT	DATE PD	SB 1100	DATE PD	TOTAL	BASE AMT	DATE PD	SB 1100	DATE PD	TOTAL
1936002284-		BAKER	\$2,610.00		\$4,914.89	\$7,524.99	\$2,610.00		\$4,914.99		\$7,524.99	\$2,610.00		\$4,914.99		\$7,524.99	\$2,610.00		\$4,914.99		7,524.99
1936002285-	000	BENTON	\$2,610.00		\$8,023.65	\$10,633.65	\$2,610.00		\$8,023.65		\$10,633.65	\$2,610.00		\$8,023.65		\$10,633.65	\$2,610.00		\$8,023.65		10,633.65
1936002286-	000	CLACKAMAS	\$2,610.00		\$32,145.60	\$34,755.60	\$2,610.00		\$32,145.60		\$34,755.60	\$2,610.00		\$32,145.60		\$34,755.60	\$2,610.00		\$32,145.60		34,755.60
1936002287-	039	CLATSOP	\$2,610.00		\$6,725.84	\$9,335.84	\$2,610.00		\$6,725.84		\$9,335.84	\$2,610.00		\$6,725.84		\$9,335.84	\$2,610.00		\$6,725.84		9,335.84
1936002288-	505	COLUMBIA	\$2,610.00		\$8,172.84	\$10,782.84	\$2,610.00		\$8,172.84		\$10,782.84	\$2,610.00		\$8,172.84		\$10,782.84	\$2,610.00		\$8,172.84		10,782.84
1936002289-	051	COOS	\$2,610.00		\$9,947.10	\$12,557.10	\$2,610.00		\$9,947.10		\$12,557.10	\$2,610.00		\$9,947.10		\$12,557.10	\$2,610.00		\$9,947.10		12,557.10
1936002290-	000	CROOK	\$2,610.00		\$5,346.60	\$7,956.60	\$2,610.00		\$5,346.60		\$7,956.60	\$2,610.00		\$5,346.60		\$7,956.60	\$2,610.00		\$5,346.60		7,956.60
1936002291-		CURRY	\$2,610.00		\$5,757.86	\$8,367.86	\$2,610.00		\$5,757.86		\$8,367.86	\$2,610.00		\$5,757.86		\$8,367.86	\$2,610.00		\$5,757.86		8,367.86
1936002292-	052	DESCHUTES	\$2,610.00		\$15,508.02	\$18,118.02	\$2,610.00		\$15,508.02		\$18,118.02	\$2,610.00		\$15,508.02		\$18,118.02	\$2,610.00		\$15,508.02		18,118.02
1936002293-	022	DOUGLAS	\$2,610.00		\$14,071.77	\$16,681.77	\$2,610.00		\$14,071.77		\$16,681.77	\$2,610.00		\$14,071.77		\$16,681.77	\$2,610.00		\$14,071.77		16,681.77
1936002294-	000	GILLIAM	\$2,610.00		\$3,514.74	\$6,124.74	\$2,610.00		\$3,514.74		\$6,124.74	\$2,610.00		\$3,514.74		\$6,124.74	\$2,610.00		\$3,514.74		6,124.74
1936002295-	001	GRANT	\$2,610.00		\$3,927.20	\$6,537.20	\$2,610.00		\$3,927.20		\$6,537.20	\$2,610.00		\$3,927.20		\$6,537.20	\$2,610.00		\$3,927.20		6,537.20
1936002296-	001	HARNEY	\$2,610.00		\$4,091.70	\$6,701.70	\$2,610.00		\$4,091.70		\$6,701.70	\$2,610.00		\$4,091.70		\$6,701.70	\$2,610.00		\$4,091.70		6,701.70
1936002297-	018	HOOD RIVER	\$2,610.00		\$4,690.11	\$7,300.11	\$2,610.00		\$4,690.11		\$7,300.11	\$2,610.00		\$4,690.11		\$7,300.11	\$2,610.00		\$4,690.11		7,300.11
1936002298-	042	JACKSON	\$2,610.00		\$20,316.40	\$22,926.40	\$2,610.00		\$20,316.40		\$22,926.40	\$2,610.00		\$20,316.40		\$22,926.40	\$2,610.00		\$20,316.40		22,926.40
1936002299-	001	JEFFERSON	\$2,610.00		\$5,031.34	\$7,641.34	\$2,610.00		\$5,031.34		\$7,641.34	\$2,610.00		\$5,031.34		\$7,641.34	\$2,610.00		\$5,031.34		7,641.34
1936002300-	000	JOSEPHINE	\$2,610.00		\$11,183.29	\$13,793.29	\$2,610.00		\$11,183.29		\$13,793.29	\$2,610.00		\$11,183.29		\$13,793.29	\$2,610.00		\$11,183.29		13,793.29
1936002301-	048	KLAMATH	\$2,610.00		\$9,028.72	\$11,638.72	\$2,610.00		\$9,028.72		\$11,638.72	\$2,610.00		\$9,028.72		\$11,638.72	\$2,610.00		\$9,028.72		11,638.72
1936002302-		LAKE	\$2,610.00		\$4,070.81	\$6,680.81	\$2,610.00		\$4,070.81		\$6,680.81	\$2,610.00		\$4,070.81		\$6,680.81	\$2,610.00		\$4,070.81		6,680.81
1936002303-	053	LANE	\$2,610.00		\$28,306.35	\$30,916.35	\$2,610.00		\$28,306.35		\$30,916.35	\$2,610.00		\$28,306.35		\$30,916.35	\$2,610.00		\$28,306.35		30,916.35
1936002304-	000	LINCOLN	\$2,610.00		\$7,562.67	\$10,172.67	\$2,610.00		\$7,562.67		\$10,172.67	\$2,610.00		\$7,562.67		\$10,172.67	\$2,610.00		\$7,562.67		10,172.67
1936002305-		LINN	\$2,610.00		\$13,040.73	\$15,650.73	\$2,610.00		\$13,040.73		\$15,650.73	\$2,610.00		\$13,040.73		\$15,650.73	\$2,610.00		\$13,040.73		15,650.73
1936002306-	000	MALHEUR	\$2,610.00		\$5,301.60	\$7,911.60	\$2,610.00		\$5,301.60		\$7,911.60	\$2,610.00		\$5,301.60		\$7,911.60	\$2,610.00		\$5,301.60		7,911.60
1936002308-	026	MORROW	\$2,610.00		\$4,156.13	\$6,766.13	\$2,610.00		\$4,156.13		\$6,766.13	\$2,610.00		\$4,156.13		\$6,766.13	\$2,610.00		\$4,156.13		6,766.13
1936002309-	000	MULTNOMAH	\$2,610.00		\$39,328.00	\$41,938.00	\$2,610.00		\$39,328.00		\$41,938.00	\$2,610.00		\$39,328.00		\$41,938.00	\$2,610.00		\$39,328.00		41,938.00
1936002311-		SHERMAN	\$2,610.00		\$3,545.67	\$6,155.67	\$2,610.00		\$3,545.67		\$6,155.67	\$2,610.00		\$3,545.67		\$6,155.67	\$2,610.00		\$3,545.67		6,155.67
1936002312-	001	TILLAMOOK	\$2,610.00		\$5,393.55	\$8,003.55	\$2,610.00		\$5,393.55		\$8,003.55	\$2,610.00		\$5,393.55		\$8,003.55	\$2,610.00		\$5,393.55		8,003.55
1936001993-	000	UMATILLA	\$2,610.00		\$8,220.38	\$10,830.38	\$2,610.00		\$8,220.38		\$10,830.38	\$2,610.00		\$8,220.38		\$10,830.38	\$2,610.00		\$8,220.38		10,830.38
1936002313-	000	UNION	\$2,610.00		\$5,336.41	\$7,946.41	\$2,610.00		\$5,336.41		\$7,946.41	\$2,610.00		\$5,336.41		\$7,946.41	\$2,610.00		\$5,336.41		7,946.41
1936002314-		WALLOWA	\$2,610.00		\$4,031.88	\$6,641.88	\$2,610.00		\$4,031.88		\$6,641.88	\$2,610.00		\$4,031.88		\$6,641.88	\$2,610.00		\$4,031.88		6,641.88
1936002315-	001	WASCO	\$2,610.00		\$5,935.70	\$8,545.70	\$2,610.00		\$5,935.70		\$8,545.70	\$2,610.00		\$5,935.70		\$8,545.70	\$2,610.00		\$5,935.70		8,545.70
1936002316-	013	WASHINGTON	\$2,610.00		\$32,490.93	\$35,100.93	\$2,610.00		\$32,490.93		\$35,100.93	\$2,610.00		\$32,490.93		\$35,100.93	\$2,610.00		\$32,490.93		35,100.93
1936002317-		WHEELER	\$2,610.00		\$3,510.05	\$6,120.05	\$2,610.00		\$3,510.05		\$6,120.05	\$2,610.00		\$3,510.05		\$6,120.05	\$2,610.00		\$3,510.05		6,120.05
1936002318-	013	YAMHILL	\$2,610.00		\$11,030.63	\$13,640.63	\$2,610.00		\$11,030.63		\$13,640.63	\$2,610.00		\$11,030.63		\$13,640.63	\$2,610.00		\$11,030.63		13,640.63
TOTAL		\$88,740.00		\$353,659.26	\$442,399.26	\$88,740.00		\$353,659.26		\$442,399.26	\$88,740.00		\$353,659.26		\$442,399.26	\$88,740.00		\$353,659.26		442,399.26	

Make checks payable to sherman county tri-county agreement

Agenda Item
IGA #9770 Amendment 3

- [Introductory Email](#)
- [IGA #9770 Amendment 3](#)
- [Processing Form](#)
- [Finance Memo](#)
- [Resolution #14-021 Accepting & Appropriating
Healthy Start Funding](#)



Kathy White <kathyw@co.wasco.or.us>

Contract amendment 9770-A3 with OR Dept of Education

GRAY Lillie <lillie.gray@state.or.us>

Fri, Jun 27, 2014 at 10:52 AM

To: "ScottH@co.wasco.or.us" <ScottH@co.wasco.or.us>

Cc: "KathyW@co.wasco.or.us" <KathyW@co.wasco.or.us>

Please find attached a contract amendment that increases the funding for continuing services to Healthy Families Oregon through June 30, 2015.

I ask for you to review and if it meets your expectations then print, have it signed by the person with signature authority to bind the County, then scan, and return to my attention. An executed amendment will be returned to you. (You do not have to send the hard copy, we accept scanned signatures.)

If you have any questions please contact my office and I will be glad to help clarify.

Respectfully,

Lillie Gray, CPPB, OPBC

Director of Procurement Services | Office of Finance and Administration | Oregon Department of Education

☎ 503.947.5647 | 📠 503.378.8713 | ✉ lillie.gray@state.or.us | www.ode.state.or.us

"Oregon Department of Education fostering excellence for every learner."

Oregon Procurement Information Network (ORPIN) system is where our solicitations may be found.

Vendors register at <http://orpin.oregon.gov/open.dll/welcome>

This message, including any attachments or links, may contain privileged, confidential and/or legally protected information. Any distribution or use of this communication by anyone other than the intended recipient is strictly prohibited. If you have received this communication in error, please notify the sender immediately by replying to this message and then delete all copies of the original communication including any attachments and/or links.

**STATE OF OREGON
INTERGOVERNMENTAL CONTRACT FOR PROFESSIONAL SERVICES
AMENDMENT # A3**

1. This is Amendment No. **A3** to Contract No. #**9770** (as amended from time to time the "Contract") dated **July 1, 2013** between the State of Oregon acting by and through its **Department of Education** hereafter called "**Agency**", and **Wasco County** hereafter called "**Contractor**".
2. This Amendment shall be effective on the last date the Amendment has been signed by every party and when required, approved in accordance with applicable laws, rules and regulations, including any federal approval and approval for legal sufficiency by the State of Oregon, Department of Justice.
3. The Contract is hereby amended as follows with new language indicated by underlining and **[deleted language is indicated by brackets]**:

**EXHIBIT C
AWARD**

FUNDING AREA	GENERAL FUND	FEDERAL FUNDS	CFDA NUMBER
1. Healthy Start	[\$78,649] <u>\$164,422</u>		

EXPLANATION OF AWARD

The Award set forth above reflects the maximum amount of financial assistance Agency will provide to County under this Agreement in support of Activities in the specified Funding Area. The CFDA (Catalog of Federal Domestic Assistance) Number specifies the source of federal funds as follows: CFDA Number 93.556 specifies Title IV-B(2), Social Service Act, Subpart 2, Family Preservation and Family Support Services Program, funds.

- 4 Except as expressly amended above, all other terms and conditions of original Contract are still in full force and effect. Contractor certifies that the representations, warranties and certifications contained in the original Contract are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.

CONTRACTOR, BY EXECUTION OF THIS AMENDMENT, HEREBY ACKNOWLEDGES CONTRACTOR HAS READ THIS AMENDMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

CONTRACTORS: YOU WILL NOT BE PAID FOR SERVICES RENDERED PRIOR TO NECESSARY STATE APPROVALS

CONTRACTOR

By:	Title: Chair Wasco County Board of Commissioners	Date: 7.16.2014
Printed Signature: Scott C. Hege	E-Mail Address: scotth@co.wasco.or.us	

APPROVED AS TO FORM

Authorized Signature:	Title: Wasco County District Attorney	Date:
------------------------------	--	--------------

AGENCY

Authorized Signature:	Title:	Date:
------------------------------	---------------	--------------

Approved for Legal Sufficiency

Authorized Signature:	Title: Assistant Attorney General	Date:
------------------------------	--	--------------

Wasco County Contract Processing Form

To be completed prior to submission to the Board of Commissioners

Date: 7/7/2014 Title of Contract/Agreement a9770-A3 Healthy Start

Department Department of Youth Services

Responsible Staff Molly Rogers

Information Systems

Will computer rotation be necessary ? ☐ Yes ☒ No

Will this include ☐ Software Purchase ☐ Installation ☐ Maintenance Agreement?

Will this include a licensing fee? ☐ Yes ☐ No ☐ One-time ☐ Recurring

☐ Information Systems has reviewed this agreement ☒ N/A

Notes:

[Click here to enter text.](#)

Facilities

Will this agreement require any ☐ maintenance work ☐ new construction?

☐ Facilities has reviewed this agreement. ☒ N/A

Notes:

[Click here to enter text.](#)

Finance

Is this a ☐ new service or ☒ increasing an existing service?

Dollar Value of Agreement: 85,773.00

Is there a match requirement? ☐ Yes ☒ No ☐ Cash ☐ In-kind

Are these funds ☐ already budgeted ☒ need a budget adjustment?

Can this agreement be altered as work progresses? ☐ Yes ☒ No

Beginning date of agreement 7/1/2014

Ending date of agreement 6/30/2015

Notes:

This funding was set to sunset June 30, 2104. There was no indication during the budgeting process that these funds would continue through the biennium. The request to extend the agreement with Wasco County was received on June 27, 2014 – after the final adoption of the Wasco County Budget.

Date	07/08/2014	Department	Youth
Amount Requested	\$85,773.00	Requested By	Molly Rogers
Description of Need	Increase of funding to continue services to Healthy Families Oregon through June 30, 2015. This funding was unknown at the state level during our budget, in fact Wasco County understood this was stopped.		
Exp	Line Item In:		
	Line Item Out: 232.24.5232.52436 Contract Srvc – Healthy Start		
Grant	Rev Line Item: 232.24.5232.412.641 State – Healthy Start		
	Exp Line Item:		
Signature	M Morris resolution please		

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF ACCEPTING AND)	
APPROPRIATING UNANTICIPATED HEALTHY)	RESOLUTION
FAMILIES OREGON FUNDS IN THE AMOUNT)	#14-021
OF \$85,773 DURING FISCAL YEAR 2014-2015.)	

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: The State of Oregon has increased funding to continue services to Healthy Families Oregon; and

IT FURTHER APPEARING TO THE BOARD: That the funding was unknown at the State level when the Wasco County Budget for Fiscal Year 2014-2015 was adopted.

NOW, THEREFORE, IT IS HEREBY RESOLVED: That \$84,773 in unanticipated Healthy Families Oregon funds are accepted to account

#232.24.5232.412.641 "State – Healthy Start" and are appropriated to the account #232.24.5232.52436 "Contract Services – Healthy Start" during Fiscal Year 2014-2015.

DATED this 16th day of July, 2014.

WASCO COUNTY BOARD
OF COMMISSIONERS

Scott C. Hege, Commission Chair

APPROVED AS TO FORM:

Rod L. Runyon, County Commissioner

Eric J. Nisley
Wasco County District Attorney

Steven D. Kramer, County Commissioner

Agenda Item
Enterprise Zone Payment Agreement

- [Agreement](#)
- [Exhibit A](#)

**INTERGOVERNMENTAL AGREEMENT BETWEEN CITY OF
THE DALLES, WASCO COUNTY AND THE COLUMBIA GORGE
COMMUNITY COLLEGE CONCERNING DISTRIBUTION AND USE
OF FEES PAID PURSUANT TO ENTERPRISE ZONE TAX ABATEMENT
AGREEMENT EXECUTED IN MAY 2005 FOR FISCAL YEAR 2014-2015**

This Intergovernmental Agreement is entered into this _____ day of _____, 2014, by and between the City of The Dalles, an Oregon municipal corporation, hereinafter called the “City”, Wasco County, a political subdivision of the State of Oregon formed under the Oregon Constitution and ORS Chapter 203, hereinafter called the “County”, and Columbia Gorge Community College, hereinafter called “College”; each of which may also be referred to herein individually as a “Party” and collectively as the “Parties”.

The purpose of this Agreement is to set forth the responsibilities of the Parties for implementation of the process concerning the distribution and use of fees to be paid by Design LLC pursuant to the Enterprise Zone Tax Abatement Agreement executed in May 2005.

RECITALS:

WHEREAS, the State of Oregon has declared it a matter of statewide concern to promote intergovernmental cooperation for the purpose of furthering economy and efficiency in local government; and

WHEREAS, the legislature has given general authority for intergovernmental agreements by units of local government pursuant to the provisions of ORS 190.010 et. seq.; and

WHEREAS, the Oregon Legislative Assembly has adopted the provisions of ORS 285C.400 to 285C.420 to provide tax incentives to certified business firms that invest in a qualifying facility located within a nonurban enterprise zone in a county with chronically low income or unemployment; and

WHEREAS, the City of The Dalles and Wasco County jointly sponsor a nonurban enterprise zone known as The Dalles/Wasco County Enterprise Zone; and

WHEREAS, the City and County in May 2005, entered an Enterprise Zone Tax Abatement Agreement with Design LLC; and

WHEREAS, pursuant to Section II(C)((2) of the Tax Abatement Agreement, Design LLC agreed to pay an annual Project Fee in the amount of \$250,000 to the City and Wasco County, the sponsor of the Enterprise Zone, on or before December 31, of each tax year in which the New Facility described in the Tax Abatement Agreement, is in service as of the preceding January 1, except that the annual Project Fee will not be due for any tax year in which the new Facility fails to qualify for the property tax exemption under ORS 285C.409(1)(c);

WHEREAS, the City and Wasco County have reached a mutual agreement as to the distribution of the Annual Project Fee for the Enterprise Zone which they jointly sponsor, with a portion of the Annual Project Fee for Fiscal Year 2014-2015 is to be distributed to the College; and

NOW, THEREFORE, it is mutually agreed between the parties as follows:

1. Distribution of Portion of Annual Project Fee. Pursuant to the agreement between the City and County, the portion of the \$250,000 Annual Project Fee to be distributed to the College in FY 2014-15 shall be the sum of \$75,000.
2. Timing of Payment. The County shall distribute the portion of the annual Enterprise Zone fee identified in Section 1 within sixty (60) days of the County's receipt of said fee as long as the conditions of Section 3 are met. If Design LLC does not pay the fee for FY 2014-15, no disbursement will be made to the College.
3. Use of Payment. The College shall use the funds to be distributed by the City and County as identified in Section 1, consistent with the provisions identified in the letter from the College dated April 8, 2013, and attached as Attachment "A".
4. Reporting Requirement. (a) The distribution identified in Section 1 shall only be made after the College shows proof to the City and County that the \$75,000 from Enterprise Zone proceeds, distributed in FY 2013-14 to the College has been expended on the establishment of a computer science curriculum and for implementation of that curriculum. (b) The College shall show proof to the City and County that the \$75,000 distributed from Enterprise Zone proceeds for FY 2014-15 have been expended on establishment or implementation of a computer science curriculum at the College. Such proof shall be provided by July 30, 2015.
5. Term and Termination. The term of this Agreement shall commence upon the ____ day of _____, 2014, and shall be terminated upon the distribution of the Annual Project Fee by City and County. Either party shall have the right to terminate this Agreement for any cause by providing the other party thirty (30) days written notice to the other party. In the event this Agreement is terminated by the City or County prior to the distribution of the Annual Project Fee scheduled to be paid, the City and County shall retain the authority to determine the distribution of any Annual Project Fee paid by Design LLC following termination of the Agreement.

6. Agreement Effective. This Agreement when approved by the County Commission and executed by the authorized County officials, approved by the City Council and executed by its authorized officials, and executed by College officials, shall be then adopted and in effect and its terms and provisions enforceable by each respective body.

IN WITNESS WHEREOF, the County, the City, and the College have executed this Agreement the day and year first above written.

COLUMBIA GORGE COMMUNITY COLLEGE

By: _____
Name and Title

Approved as to Form:

Attorney for Columbia Gorge Community College

WASCO COUNTY

CITY OF THE DALLES

WASCO COUNTY
BOARD OF COMMISSIONERS

Scott C. Hege, Commission Chair

Rod L. Runyon, County Commissioner

Steven D. Kramer, County Commissioner

APPROVED AS TO FORM:

Eric J. Nisley
Wasco County District Attorney

Stephen E. Lawrence, Mayor

ATTEST:

Julie Krueger, MMC, City Clerk

APPROVED AS TO FORM:

Gene E. Parker, City Attorney



COLUMBIA
GORGE
COMMUNITY
COLLEGE

*building dreams,
transforming lives*

April 8, 2013

Tyler Stone, County Administrator
Wasco County
511 Washington Street
The Dalles, OR 97058

Nolan Young, City Manager
City of The Dalles
313 Court Street
The Dalles, OR 97058

Dear Tyler and Nolan:

Since 2005, Columbia Gorge Community College has been receiving funds from Google as per the Enterprise Zone Tax Abatement Agreement to support an information technology program. As we did not have an information technology program at the time, we contracted with Mid-Columbia Economic Development District (MCEDD) to conduct a needs assessment for a technology-based course of study, called Fundamentals of Applied Core Technologies (FACT). An advisory committee of stakeholders in related fields was formed to lead the work of the needs assessment, which concluded that the advisory committee and CGCC should explore the potential for individual courses rather than a single program related to information technology. We offer several computer classes each quarter, including classes in web design, operating systems, software programs, software design, microcomputers, data communication and more.

The following year, in 2006, we created the Renewable Energy Technology program, the first of its kind on the west coast. The program provides broad-scale training in renewable energy technology to prepare individuals to work in wind-power and other related fields, with curriculum focused on robotics, electrical engineering, mechanics, etc. Industry partners helped us create the curriculum for the pilot program that started in January 2007, and continue to help us ensure that our program reflects the most current industry needs, trends and technologies. Graduates are able to receive family-wage employment in a variety of fields and 245 students have graduated with a 2-year degree or 9-month certificate since the program's inception. We've been fortunate to receive financial support for the program at the state, federal, and industry levels in the amount of almost \$4.1M and CGCC has contributed over \$1M in general fund dollars to the program.

In 2012, results from our academic master plan indicated that faculty, students and the community would like us to offer more advanced computer-related courses. The academic master plan reflects a critical and deep external scan of the region's educational, economic, and workforce development needs. We have approved a full-time computer information systems/computer science faculty position (pending funding) that would provide advanced computer training classes in web design, programming and networking to help meet the increasing workforce needs in the region in the areas of health informatics, computer engineering and software design. The full-time faculty, if funded in 2013-14, would develop the courses in 2013-14 for offering in 2014-15.

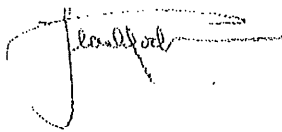
Columbia Gorge Community College, 400 East Scenic Drive, The Dalles, OR 97058-3434 (541) 506-6000 www.cgcc.us

Now, using the same industry-driven model that was used to create the Renewable Energy Technology program, CGCC is responding to requests from industry that it needs a strong STEM (science, engineering, technology and math) skilled workforce. The faculty position mentioned above is one piece of this programmatic approach called the Columbia Gorge Regional Center of Innovation (RCI). The RCI will focus on math as the "golden thread" to create a seamless alignment of pre-kindergarten through post secondary education leading to student success and employment. This approach is the outcome of the "Stronger Economies Together" forums sponsored by MCEDD and the US Department of Agriculture that identified barriers to economic development in the Gorge. An advisory committee made up of educators, industry partners, and economic development groups are working together to implement a three-year pilot project that would commence in September 2013. The pilot project will use math education as the catalyst for increasing student success, retention, and decreasing remediation costs for both educators and employers. A presentation will be made to the Governor and Oregon Education Investment Board in May that could possibly make this project a model for the state, as well as the nation.

Losing the enterprise zone dollars puts our computer science faculty position in jeopardy; negatively impacting our ability to develop and offer advanced computer-related courses over the next few years. Additionally, as we are funded on a biennial basis, any sort of annual review of these funds makes it impossible for CGCC to build, maintain, and grow any of our technology-related courses and programs.

The funds have enabled us to quickly respond to industry and community needs – to offer individual information technology classes when there was evidence that a full program was not sustainable, to develop the Renewable Energy Technology Program, and now to hire a full-time faculty who will offer advanced computer classes which are an integral piece of the Columbia Gorge Regional Center of Innovation. A 2012 economic impact study by Economic Modeling Specialists International (EMSI) found that CGCC provides a 3.22% return on investment to taxpayers and a 22% return on investment for students. We appreciate the opportunity to reinvest dollars into our community by providing education and training, but also by partnering with Google on their robotics tournaments, Gorge Gravity Games and more.

Sincerely,

A handwritten signature in black ink, appearing to read "Frank Toda", with a stylized flourish extending to the right.

Dr. Frank Toda
President
Columbia Gorge Community College

Agenda Item

MCEDD IGA

- [MCEDD IGA](#)
- [Scope of Work](#)

INTERGOVERNMENTAL AGREEMENT
BETWEEN
WASCO COUNTY AND
MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT

This Intergovernmental Agreement is made and entered into this ____ day of July, 2014, by and between Wasco County and Mid-Columbia Economic Development District (hereinafter referred to as MCEDD).

PURPOSE

MCEDD, working under the direction of the Wasco County Board of Commissioners and the Wasco County Economic Development Commission, will provide leadership and staff support for economic development activities in Wasco County, as outlined in MCEDD's Scope of work of 2014, which is hereto attached and incorporated herein marked exhibit A.

MCEDD, as directed by the Wasco County Board of Commissioners, will be responsible to the Wasco County Economic Development Commission (WCEDC) for the following areas:

1. MCEDD will work closely with the Chair of the WCEDC to prepare the agenda, take minutes at the meetings, and make the arrangements for all scheduled meetings of the WCEDC; and
2. MCEDD will communicate with WCEDC members, County Commissioners and other entities in Wasco County; and
3. MCEDD will work with employees of Wasco County to maintain a web site that shows the calendar of events as it pertains to the WCEDC; and
4. MCEDD will assign staff to support the WCEDC; and
5. MCEDD will work Closely with the WCEDC to gather, review and prioritize the Wasco County economic development projects; and
6. MCEDD will work closely with the WCEDC to review and update the Wasco County Strategic Action Plan to insure the accuracy of information presented in the plan; and
7. MCEDD will work closely with the members of the WCEDC to determine a long-term scope of work for the MCEDD staff assigned to work with the WCEDC, and for the WCEDC; and
8. The Executive Director, or a designee at MCEDD, will be available to report quarterly to the Wasco County Board of Commissioners on the activities of the Wasco County Economic Development Commission or as requested by the Wasco County Board of Commissioners; and

9. MCEDD will work closely with the Mid-Columbia Council of Governments, the Oregon Employment Department, The Dalles Area Chamber of Commerce, and other community partners to provide accurate information about Wasco County; and
10. MCEDD will serve as point of contact for Wasco County for all information requests and make referrals as needed to community partners; and
11. MCEDD staff will be available to provide economic development assistance in Wasco County by providing assistance in grant writing, project development assistance in Wasco County by providing assistance in grant writing, project development, and the acquisition of resources from supporting organizations.

PERSONNEL:

Amanda Hoey shall be designated as MCEDD's Primary Contact Person for the purposes of this Agreement. This Project Administrator shall be responsible for management of MCEDD's day to day administrative activities under this Agreement, and for apprising and updating the Wasco County Board of Commissioners and the Wasco County Economic Development Commission.

WASCO COUNTY'S RESPONSIBILITIES:

Wasco County will be responsible for being the Fiscal Agent for all grants received by Wasco County. In consideration for services rendered under this agreement, Wasco County will provide MCEDD Thirty-Five Thousand Dollars (\$35,000) during Fiscal Year 2014-2015 as follows: Fourteen Thousand Nine Hundred Ninety-Eight Dollars (\$14,998.00) payable by December 30, 2014; Three Thousand Three Hundred Thirty-Three Dollars (\$3,333.00)

payable on the 20th day of the months of January, February, March, April and May 2015; and
Three Thousand Three Hundred Thirty-Seven Dollars (\$3,337.00) payable by June 20, 2015.

This Agreement may be terminated within thirty (30) days in writing if funding is no longer available. This Agreement shall remain in effect until June 30, 2015.

MID-COLUMBIA ECONOMIC
DEVELOPMENT DISTRICT

Amanda Hoey

WASCO COUNTY BOARD
OF COMMISSIONERS

Scott C. Hege, Commission Chair

Rod L. Runyon, County Commissioner

Steven D. Kramer, County Commissioner

APPROVED AS TO FORM:

Eric J. Nisley,
Wasco County District Attorney

EXHIBIT A

Wasco County Economic Development

Mid-Columbia Economic Development District (MCEDD) staff will work closely with the Wasco County Economic Development Commission (WCEDC) to execute the scope of work outlined below.

Scope of Work

1. **WCEDC CALENDAR:** At the beginning of the fiscal year, MCEDD will work with the WCEDC on the calendar of regularly scheduled meetings, keeping in mind the need to meet throughout the County. Commission meetings and special meetings will be arranged as needed. Prior to each meeting, staff will work with the WCEDC Chair to create and distribute a written agenda. Appropriate public notices will be distributed to the news media and meeting minutes will be taken to document Commission discussions and actions.
2. **ECONOMIC DEVELOPMENT OPPORTUNITIES:** Engage in a process to identify economic opportunities throughout Wasco County and investments that address the current, most important economic needs of the County. The process shall include outreach to community leaders to ensure responses are representative of the entire County, with a focus to communities with fewer economic resources. Projects will focus on infrastructure to support community readiness as well as initiatives and activities that demonstrate potential for the greatest economic growth. MCEDD will compile the list of issues and present it to the WCEDC for prioritization, inviting in local advocates to assist in the process, as appropriate. The list will ultimately be submitted to the Wasco County Board of Commissioners for discussion and adoption.
3. **STRATEGIC PLAN:** An important part of any economic development project is the planning process. The current strategic plan will be updated to reflect the current status of Wasco County. MCEDD will work with the County Commission, WCEDC and local partners to create a relevant plan for the future. Once the plan is completed, copies of the plan will be distributed to key community partners and posted on the website.
4. **LONG TERM SCOPE OF WORK:** The long term scope of work will be directed by the strategic plan. MCEDD staff will create bi-monthly work plans focusing on reaching goals and targets established in the approved strategic plan.
5. **REPORT OF ACTIVITIES:** MCEDD staff will formally report to the Commission on a quarterly basis about the activities of the WCEDC, progress of developing projects outlined in the strategic plan, and other significant economic development related issues or activities.
6. **INFORMATION AND REFERRAL:** MCEDD will serve as point of contact for Wasco County for economic development information requests and make referrals as needed to community partners. All project leads specific to Wasco County will remain confidential, limited to those who need to know, unless the WCEDC determines there to be a strategic advantage in a wider sharing of information. To provide current and accessible information the WCEDC website will be maintained and updated. Lists of funding sources and grant writers will be made available to the WCEDC. The project lead will represent the County, whenever possible, at economic development related activities in the region.

7. **ECONOMIC DEVELOPMENT ASSISTANCE:** MCEDD will work with the WCEDC and partners in the County to ensure all efforts are made to provide assistance. This element of the scope of work may be the largest as opportunities arise in the County that require personal assistance for job generating activities or addressing infrastructure and community needs. Under this element, MCEDD will facilitate discussions and efforts that consider how the WCEDC can encourage, support and help foster a business climate that attracts private sector investments and job creation in the County.

Budget Form and Narrative

The majority of the cost for this project is personnel to carry out the scope of work.

Contractor Expenses:

Personnel

Salary	\$ 24,300
Other Payroll Expenses	<u>\$ 8,450</u>
Total Personnel Expenses	\$ 32,750

Supplies/Services

Travel	\$ 500
Supplies	\$ 200
Communication/Building	\$ 500
Miscellaneous/Indirect	<u>\$ 1,050</u>
Total Supplies/Services	\$ 2,250

Total Contractor Expenses **\$35,000**

Cash, fees, in-kind donations, and other funding sources:

We anticipate additional funding support for Wasco County communities related to economic development assistance activities as we assist in securing funding for local projects. In addition, MCEDD will provide individual representation for Wasco County through its various memberships.

Evaluation

The performance of this contract can be based on the timeliness and quality of the project deliverables:

- Meeting calendar set early in the contract with agendas, public notices, minutes, and appropriate follow-up as directed by the WCEDC.
- A prioritized Economic Development Project List that represents the County's funding needs and opportunities and fulfills any federal and state requirements.
- An updated Wasco County Economic Development Action Plan (Strategic Plan) created with community input.
- Progress reports to Wasco County Board of Commissioners including a summary of information and referral requests, progress on the long term scope of work, efforts and activities that address private sector investment and job creation and economic development assistance provided by MCEDD staff.
- A report at the end of the contract period summarizing activities undertaken during the period.

Agenda Item
Codes Compliance Position

- [No documents have been submitted for this item](#)
[– RETURN TO AGENDA](#)

Agenda Item
Road District Hearing

- [No documents have been submitted for this item](#)
[– RETURN TO AGENDA](#)

Agenda Item
Executive Session – Labor Negotiations

- [No documents have been submitted for this item](#)
- [–RETURN TO AGENDA](#)

Wasco County Board of Commissioners

Appearance Record

NAME	ADDRESS	CITY	STATE
Merle Munka,	184 Mike Rd	Pipe Hollow	OR
Mike Davis	PO Box 188	Tygh Valley	OR
Debra Holbrook	PO Box 135	Shaniko OR	OR
Goldie Roberts	P.O. Box 96	Shaniko,	Oreg.
Rob Miles	304 Baker Rd.	Maupin	OR
Mary Beecher	Box 277	Tygh Valley	
Linda Nolan	34 N. Frontage Rd.	Pine Hollow	OR
Jack Archer	34 N. Frontage Rd.	Pine Hollow	OR
Lanny Metteer	Box 101	Antelope	Oreg
BOB LARSEN	56361 Hwy 197	MAUPIN	OR
Jerry Paulson	55121 Paulson Rd	Maupin	OR
Frank Kay	PO Box 65	Maupin ⁹⁷⁰³⁷	OR
Steve Anderson	78980 Dabson Rd	Wamie ⁹⁷⁰⁶³	OR
Garry Ashley	90530 Bakeoven Rd	Maupin	OR
Duke Ashley			

DATE July 16, 2014